

## EDMOND CITY COUNCIL MINUTES

March 14, 2005

Mayor Sandra Naifeh called the regular meeting of the Edmond City Council to order at 5:30 p.m., Monday, March 14, 2005, in the City Council Chambers. Councilmember Charles Lamb was absent.

**2. Approval of Minutes.** Motion by Miller, seconded by Page, to approve February 28, 2005, Minutes. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

### **3. City Council Presentations:**

A. **Presentation of proclamation declaring March 19-26, 2005, as "ARBOR WEEK" in the City of Edmond, accepted by Carrie Tomlinson, City of Edmond Urban Forester, and June Cartwright, a member of the Edmond Urban Forestry Commission.**

B. **Presentation of Tree City USA and Tree Line USA awards to the City of Edmond by Mark Bay, State Urban Forester, Oklahoma Department of Agriculture, Food and Forestry.**

C. **City Manager's Monthly Progress Report.** Larry Stevens addressed Council and stated 77 sidewalk projects have been completed this fiscal year with seven projects pending. He stated there is a \$100,000 allocation in each year of the Five-Year Financial Plan for this program. He noted since inception of the program, 136 projects have been completed. He stated progress continues on the water system improvements. The transmission line from Hefner in Oklahoma City is on schedule for completion by the end of the year and construction of the transmission line from the city limits on Western to the northwest complex is still scheduled for completion by summer of 2006. He stated the contractor should begin construction of the northwest complex this month with completion scheduled for spring, 2006. Mr. Stevens stated the booster pump station on 2<sup>nd</sup> Street should be completed by the end of May. He noted the Kickingbird Tennis Center remodeling project is in the final

stages and should be completed in the next few weeks. He stated the bridge for the Mitch Park to Coffee Creek trail was installed last week after being delayed due to an oil spill several months ago.

**4. Appointments to Boards and Commissions:**

- A. **Appointment to the Central Edmond Urban Development Board.** The Downtown Edmond Business Association nominated Bryanne Wallace for appointment to serve a three-year term expiring in March, 2008.
- B. **Appointment to the KickingBird Tennis Center Advisory Board.** The Edmond Tennis Association nominated Jeff Reese for re-appointment to serve a three-year term expiring in March, 2008.

Motion by Miller, seconded by Page, to approve Items 4.A. and 4.B. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

5. **GENERAL CONSENT ITEMS:** (General Consent Items were voted on collectively except where noted.)

A. **Approval of Administrative Items:**

1) **Acceptance of electric easements to provide an alternative source of electric service from the following:**

- a) Kevin Galliart - 2400 Old Farm Lane  
b) Charles & Dorothy Cather - 2404 Old Farm Lane

2) **Approval of supplemental appropriations for unbudgeted collection and disposal operations for the Street Department - \$25,000**

B. **Approval of Purchases:**

1) **Approval of agreement (including renewal options) with Public Resource Management Group (PRM) for preparation and presentation of full cost allocation plan documents in the amount of \$14,680. This process has been done in-house since 1996 but as the City has**

continued to grow and the process has become more complex, it was determined that staff could not continue to figure the cost allocations. PRM is offering enhancements and refinements to the process that the current staff does not have time to do.

Brenda West, Finance Director, addressed Council and stated PRM has made several recommendations on how to improve their cost analysis figures. She stated staff will attempt to implement as many of the suggestions as possible this year but those that are more difficult and time consuming will have to wait until next year. Ms. West also noted that contracting with PRM will allow more time for feedback of problems encountered by employees that she has never had time to adequately deal with because of her heavy work load during the budgeting process.

Councilmember Sanford expressed her appreciation to Ms. West for the report that she prepared. She stated the cost analysis review was very helpful to her and it clarified many of the issues she had with the overall budgeting process.

Larry Stevens stated the cost allocation process helps the City get a truer measure of what the actual operating costs of each department are.

Motion by Sanford, seconded by Page, to approve General Consent Item 5.B.(1). **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

2) **Acceptance of roadway easement from Bobby and Ruth Leonard for the Boulevard Widening Project, Danforth to Covell improvements, and the Covell Underpass project in the amount of \$27,200.**

3) **Approval of agreement for support and maintenance with Northrop Grumman for the E\*Justice Records Management software program in the amount of \$71,917 as a sole source supplier.**

Motion by Sanford, seconded by Miller, to approve General Consent Items 5.A.(1-2) and 5.B.(2-3). **Motion carried** as

follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

**6. Approval of Tort Claim Committee's recommendation on Tort Claim.**

<u>CLAIM NUMBER</u>	<u>RECOMMENDATION</u>
25-0021 Engineering Department	Deny - \$5,000

Motion by Page, seconded by Miller, to approve Tort Claim Committee's recommendation on Tort Claim. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

Motion by Miller, seconded by Page, to recess the City Council meeting in order to convene the Edmond Public Works Authority meeting. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

**10. PLANNING CONSENT ITEMS:**

- A. **Public Hearing and Consideration of Ordinance No. 2905 closing a portion of a public easement, located north of 10<sup>th</sup> Street, between Littler and Boulevard (St. John the Baptist Catholic Church, applicant) Case No. ES050002.** The applicant is requesting that a 20 foot wide sewer line easement along the north side of their lots be closed. The church plans to construct a building over the current location of the sewer line. The Church will re-locate the existing sewer line as well as an existing Oklahoma Natural Gas line that is in the easement and will grant a new utility easement for the new location.

Motion by Miller, seconded by Page, to approve Ordinance No. 2905 as read by title by City Planner. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

**11. NEW BUSINESS:**

Mayor Naifeh stated this month is Colon Cancer Awareness Month

and she encouraged everyone to get tested for this disease that is the second leading killer in the United States.

Mayor Naifeh recognized Assistant City Attorney, Paul Lakin's attendance at the meeting in Steve Murdock's place.

Mayor Naifeh complimented Bryant Square on their new landscaping.

Mayor Naifeh congratulated the Edmond Santa Fe boys basketball team for winning the 6A State Championship.

Mayor Naifeh complimented all three area high schools on their various funding raising efforts on behalf of charity this year.

Mayor Naifeh stated that the annual City-wide clean up day, sponsored by Keep Edmond Beautiful and the City of Edmond, is on April 16<sup>th</sup> and she encouraged all citizens to join in this worthwhile effort.

Councilmember Miller congratulated the Deer Creek girls basketball team on reaching the semi-finals in the 4A State Championship.

Councilmember Page congratulated the Oklahoma Christian Schools boys basketball team on winning the 3A State Championship.

**12.** Motion by Miller, seconded by Page, to adjourn meeting.  
**Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford and Miller  
NAYS: None

---

City Clerk

---

Mayor