

**EDMOND CITY COUNCIL MINUTES**

June 9, 2003

Mayor Sandra G. Naifeh called the regular meeting of the Edmond City Council to order at 5:30 p.m., Monday, June 9, 2003, in the City Council Chambers.

**2. Approval of Minutes.** Motion by Lamb, seconded by Miller, to approve May 27, 2003, Minutes. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

**3. City Council Presentations:**

- A. **Presentation of proclamation declaring June 23-29, 2003, as "UNITED STATES TENNIS ASSOCIATION WOMEN'S PRO CIRCUIT WEEK" in the City of Edmond.**
- B. **Presentation of proclamation declaring June 23-29, 2003, as "AMATEUR RADIO WEEK" in the City of Edmond, and recognizing citizen volunteers from the Edmond Amateur Radio Society and the City of Edmond Emergency Management Team.**

**4. Appointments to Boards and Commissions:**

- A. **Proposed appointment of Municipal Judge and Associate Municipal Judge.** Mayor Naifeh nominated Alan Synar as Municipal Judge and Elizabeth Kerr as Associate Municipal Judge. Formal approval will be considered at the next meeting.
- B. **Appointment to the Edmond Planning Commission.** Mayor Naifeh nominated Suzy Thrash to serve a term expiring in May, 2006.
- C. **Appointment to the Edmond Planning Commission.** Councilmember Page nominated Elizabeth Waner for re-appointment to serve a term expiring in April, 2006.
- D. **Appointment to the Edmond Planning Commission.** Councilmember Miller nominated Leroy Cartwright for re-appointment to serve a term expiring in May, 2006.

Motion by Lamb, seconded by Sanford, to approve Items 4.B. through 4.D. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

**5. Report from the Edmond Economic Development Authority (EEDA) concerning organizational activities.** Janet Yowell, Executive Director, addressed Council and outlined the EEDA's activities and future objectives. She stated 80% of their time is spent on business retention and maintaining contact with area businesses. Ms. Yowell stated they are continuing to promote the "bricks and clicks" program to enhance the downtown area. She stated they have begun a partnership with Edmond Electric and the Oklahoma City Chamber of Commerce. Ms. Yowell discussed several activities that EEDA does to attempt to bring new businesses to Edmond.

Councilmember Miller stated he felt Ms. Yowell presented a very comprehensive report. He noted that he attended an ICSC convention in which he felt they made some worthwhile contacts with out-of-state developers. Councilmember Miller stated he felt that attending the conference is worth the investment and he commended staff for their continuing efforts to promote Edmond.

**6. GENERAL CONSENT ITEMS:** (General Consent Items were voted on collectively except where noted.)

**A. Approval of Administrative Items:**

1) **Acceptance of public improvements and maintenance bonds for the following:**

- a) Jackson and 2<sup>nd</sup> Street
- b) Redbud Ridge
- c) Hauser Station
- d) Federal Employee Credit Union

2) **Acceptance of public improvements and maintenance bonds for The Ranch Section 1, located one-third mile east of Coltrane, north side of Covell.** The applicant requested this item be continued to the next meeting.

3) **Acceptance of electric easement from Amy and Cody Gullet to provide an alternate source of electrical service for the surrounding area.**

4) **Acceptance of electric easement from Alan Ashford, Covell Road east of Post Road.**

5) **Approval of contract with the Oklahoma City-County Health Department for inspection of food service establishments.**

6) **Public Hearing and Consideration of declaring 31**

**W. Main a public nuisance and directing abatement.**

7) Approval of mutual aid agreement with the City of Midwest City for fire support services.

8) Approval of supplemental appropriations and transfer of appropriations from the Fire Public Safety Limited Tax Fund to the Fleet Management Fund for the purchase of a heavy rescue replacement vehicle - \$15,905

Motion by Lamb, seconded by Page, to approve General Consent Items 6.A.(1,3-8) and continue Item 6.A.(2) to the next meeting. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

**B. Approval of Purchases:**

1) Award of bids for miscellaneous electric supplies for the YourGovShop member participants.

2) Approval of contract with Bass and Associates for design of soccer fields lighting in the amount of \$10,000.

3) Award of proposal and approval of agreement with Gallagher Bassett Services, Inc. to provide third party administrative services for workers' compensation claims in the amount of \$25,000.

4) Approval of bid disposition by the Purchasing Manager:

a) GLM Fire Safety, Inc. - fire extinguisher maintenance (including renewal options) for the Facility Maintenance Department - \$20,000

b) BMI and Joe Brown Co. - aggregates (including renewal options) for various City departments - \$25,000

c) Dolese Co. - concrete; Cimarron Sand - sand; and Minnick Materials - topsoil (including renewal options) for various City departments - \$85,000

d) T.J. Campbell Co. - asphalt products (including renewal options) for various City departments -

\$50,000

5) **Award of proposal and approval of contract for land surveying services to convert individual easement documents and platted easements to GIS format for the MIS Department.** MIS staff recommended accepting proposal from Lemke Land Surveying in the estimated amount of \$125,000.

6) **Award of bid for a heavy rescue apparatus for the Fire Department.** Purchasing Manager recommended accepting bid from Pierce Manufacturing in the amount of \$262,905.

7) **Award of proposal and approval of contract for an interactive voice response system (IVR) for telephone access to the Accela Permitting System.** MIS staff recommended accepting proposal from Selectron Technologies, Inc. in the amount of \$48,000.

8) **Award of proposal and approval of contract for the Festival Marketplace project and approval of Resolution No. 12-03 appointing Purchasing Agent.** Purchasing Manager recommended accepting proposal from M.L. Young Construction Co. in the amount of \$658,130.

Motion by Miller, seconded by Lamb, to approve General Consent Items 6.B.(1-8). **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

Motion by Lamb, seconded by Miller, to recess the City Council meeting in order to convene the Edmond Public Works Authority meeting. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

**9. PLANNING CONSENT ITEMS:**

A. **Public Hearing and Consideration of Ordinance No. 2801 rezoning from "G-A" General Agricultural District to "R-2" Rural Estate Dwelling District, located one-half mile east of Midwest Boulevard on the south side of Sorghum Mill Road (Mark Hoose, applicant) Case No. Z030033.**

B. **Public Hearing and Consideration of Special Use Permit on the northwest corner of Edmond Road, west of Santa Fe in the Trails Shopping Center (Coffee Creek Baptist Church, applicant) Case No.**

**U030003.**

- C. **Consideration of Final Plat for property located on the northwest corner of Danforth and Kelly (Auto Spa, applicant) Case No. PR030012.**
- D. **Consideration of Final Plat of Villas at Hunters Creek, located south of Coffee Creek Road, west of Kelly (Tim Hughes, applicant) Case No. PR03000.** The site consists of 86 lots on 29 acres. A flood plain and detention area is shown as Block AA on the plat. A 10 foot wall easement and public utility easement is provided along Coffee Creek and Kelly.

Councilmember Page noted the development is very close to the floodplain and he wanted to guard against any future drainage problems. He also asked about retaining the existing trees.

Steve Manek, City Engineer, addressed Council and stated he will work with the engineer and developer to provide as much setback as possible. He stated there is also an easement behind the homes. Mr. Manek noted their goal is to keep all the lots out of the 100 year floodplain and the homes will be elevated above the floodplain a minimum of two feet.

Frank Pierce, consulting engineer, addressed Council and stated they will only remove trees as necessary for utilities, building pads, paving and parking. Mr. Pierce stated the southern most detention pond would be left as a siltation pond until construction is complete and then it will be cleaned out and beautified.

Dan O'Neil addressed Council and stated he understood there was a commitment with the developer to retain the trees in the floodplain and Mr. Pierce agreed.

Motion by Lamb, seconded by Page, to approve Planning Consent Item 9.D. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

- E. **Public Hearing and Consideration of Ordinance No. 2802 amending the capacity fee for connection to the water system and repealing the fee approved June, 2002.**
- F. **Public Hearing and Consideration of Ordinance No. 2803 amending the capacity fee for connection to the sanitary sewer system and repealing the fee approved June, 2002.**
- G. **Public Hearing and Consideration of a building addition on the east side of the current Hobby Lobby Store using a 19 foot building setback along Boulevard, south of 33<sup>rd</sup> Street, west of Boulevard, 198 E. 33<sup>rd</sup> Street (Hobby Lobby, applicant) (Continued to July 28<sup>th</sup> at the request of the applicant).**

Motion by Miller, seconded by Lamb, to approve Planning Consent Items 9.A.-9.C., 9.E.-9.F. and continue 9.G. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

- 10. **Executive Session to discuss the purchase of real property, located west of Broadway between 1<sup>st</sup> and 2<sup>nd</sup> Streets for Festival Marketplace Project (Executive Session authorized pursuant to 25. Okla. Stat. Section 307 (B)(3)).**

Motion by Lamb, seconded by Sanford, to meet in Executive

Session to discuss the above item. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

Mayor and Councilmembers recessed to the City Council Conference Room at 6:15 p.m. and returned to the City Council Chambers at 6:20 p.m.

Motion by Miller, seconded by Sanford, to adjourn Executive Session. **Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

**11. Consideration of action regarding the purchase of real property located west of Broadway between 1<sup>st</sup> and 2<sup>nd</sup> Streets for Festival Marketplace Project.** Mayor Naifeh stated no action would be taken on this item.

**12. NEW BUSINESS:**

Councilmember Lamb stated the Forestry Commission has prepared a preliminary report and he asked if Council would be interested in hearing the report at a future Council meeting. Consensus of Council was to schedule presentation of the report in the near future.

Mayor Naifeh commended Edmond citizens for their involvement in the Billy Graham crusade beginning on June 12<sup>th</sup>.

**13. Motion by Miller, seconded by Lamb, to adjourn meeting. Motion carried** as follows:

AYES: Mayor Naifeh, Councilmembers Page,  
Sanford, Lamb and Miller  
NAYS: None

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City Clerk

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Mayor