You are Invited to Join Us for

EDMOND ELECTRIC'S

Parade of Lights

CO-SPONSORED BY THE DOWNTOWN EDMOND BUSINESS ASSOCIATION

Saturday, December 6, 2014

6:45 p.m.

Cash prizes will be awarded to the best entry based on lights and the theme of the season.

- FIRST PRIZE $300
- SECOND PRIZE $200
- THIRD PRIZE $100

If you would like to join us, please return your application to us no later than November 21, 2014. We look forward to hearing from you.
For further information, please contact Jessica Lyle @ (405) 216-7729.

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INSURANCE INFORMATION

Insurance information is required on all entries. This includes each trailer, car, go-cart, mechanical device, animal(s), and marching group. Check your homeowner policy for possible coverage. For further information, or if you have questions, please call Jessica Lyle at (405) 216-7729.

Insurance Company Name: _____

Policy #: _____

Please enclose a copy of your insurance verification or the fact sheet of your policy.

I have read and will abide by all rules and regulations of the City of Edmond and the Downtown Edmond Business Association. I will obey all laws and ordinances of the City of Edmond and the State of Oklahoma. Further, the undersigned hereby agrees individually, and on behalf of this entry, to indemnify the City of Edmond, Edmond Electric, the Downtown Edmond Business Association and the University of Central Oklahoma (UCO) from any and all injuries that result from the foregoing entry, of any kind or nature.

Application submitted by: _____

(Please type or print)

We will **NOT** display any sign, play music, wear clothing and/or body paint, or announce from the entry or near the entry on the street for or against **ANY POLITICAL CANDIDATE, PARTY AND/OR ISSUE.**

Date: _____ Signed: _____

The City of Edmond
Attn: Jessica Lyle
P.O. Box 2970
Edmond, OK 73083

Please return this completed form in the enclosed envelope to the above address, or fax it to (405) 216-7619 Attn: Edmond Electric Parade of Lights.

Information concerning line-up, position number, maps, parade rules and regulations will be sent to you at least seven (7) days prior to the parade.

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PARADE OF LIGHTS ENTRY APPLICATION

Saturday, December 6, 2014 at 6:45 pm

Please provide the information requested. COMPLETE and return in the envelope provided.

Name (individual, organization, group or business): _____
Telephone of Applicant: (____) _____

Responsible Party Contact: _____
(All line up information will be sent to the Responsible Party Contact at the address below. This person is responsible for the entry and for notifying all entrants of the parade rules and regulations.)

Mailing Address:_____City_____Zip_____
Home Telephone: (____) _____ Fax: (____) _____ Cell: (____) _____

ENTRY INFORMATION – Please check only one box and fill in ALL information on entry.

All Entries, except marching bands and marching groups must be decorated in the Christmas/Holiday Theme, and have many, many lights. Please consider using LED's, if possible.

☐ FLOAT or VEHICLE:
☐ Civic/Non Profit ☐ Commercial Sponsored ☐ Cheer/Pom Squad
☐ Sports Team & Type of Sport: _____
☐ Other, Please list: _____
Number Walking: _____ and/or Number Riding: _____
Sponsor(s) Name: _____

☐ Car/Club/Group:
Name: _____
Number of Cars: _____ Model/Type(s): _____
Sponsor(s) Name:_____

☐ Specialty Unit: _____
Number of People _____ Type of Vehicle _____*(cars, carts, bikes, etc.)*

The number of entries will be limited. We must have your signed, completed application no later than November 21, 2014. Applications received after November 21 will be accepted on a space available basis.

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(405) 216-7729

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INFORMATION SHEET
DECEMBER 6, 2014 @ 6:45 PM
STAGING @ 5:00 PM

1. PARADE PARKING – Enter at the main entrance of UCO (2nd Street and Garland Godfrey Drive) See enclosed map.

2. WALKING ENTRIES – **All walking entries, including bands,** PLEASE park your vehicles in the visitor parking area, as indicated on the attached map, and walk to the staging area parking lot located at Main and University. There is a pedestrian walkway just west of the visitor's parking lot. **You cannot drive in to the staging area**.

3. FLOATS/DECORATED ENTRIES – Enter at the Main and University staging area.

4. CHECK IN – All entries need to check in with one of the Parade of Lights volunteers. They will be stationed at the entrance of the staging area with your **entry number.** Please place your entry number on the **left front side of entry**, if applicable.

5. STAGING TIME – Please be in the staging area by 5:00 pm – 5:30 pm. The parade will step off at 6:45 pm sharp.

6. Parade volunteers will be easily recognized - they will be wearing Santa hats.

7. PARADE WILL CONTINUE UNLESS INCLEMENT WEATHER OCCURS. WE WILL NOTIFY YOU AS SOON AS POSSIBLE.

8. All horses must be diapered.

9. Parade participants shall not throw, project by any means, any items from parade entries.

10. All participants must present insurance, complete and sign all forms, including the City of Edmond Parade Guidelines to participate in the Parade of Lights.

Thank you for participating in the Edmond Electric Parade of Lights. Please feel free to contact me if you have any questions. Thank you!

Jessica Lyle | jessica.lyle@edmondok.com | (405) 216-7729

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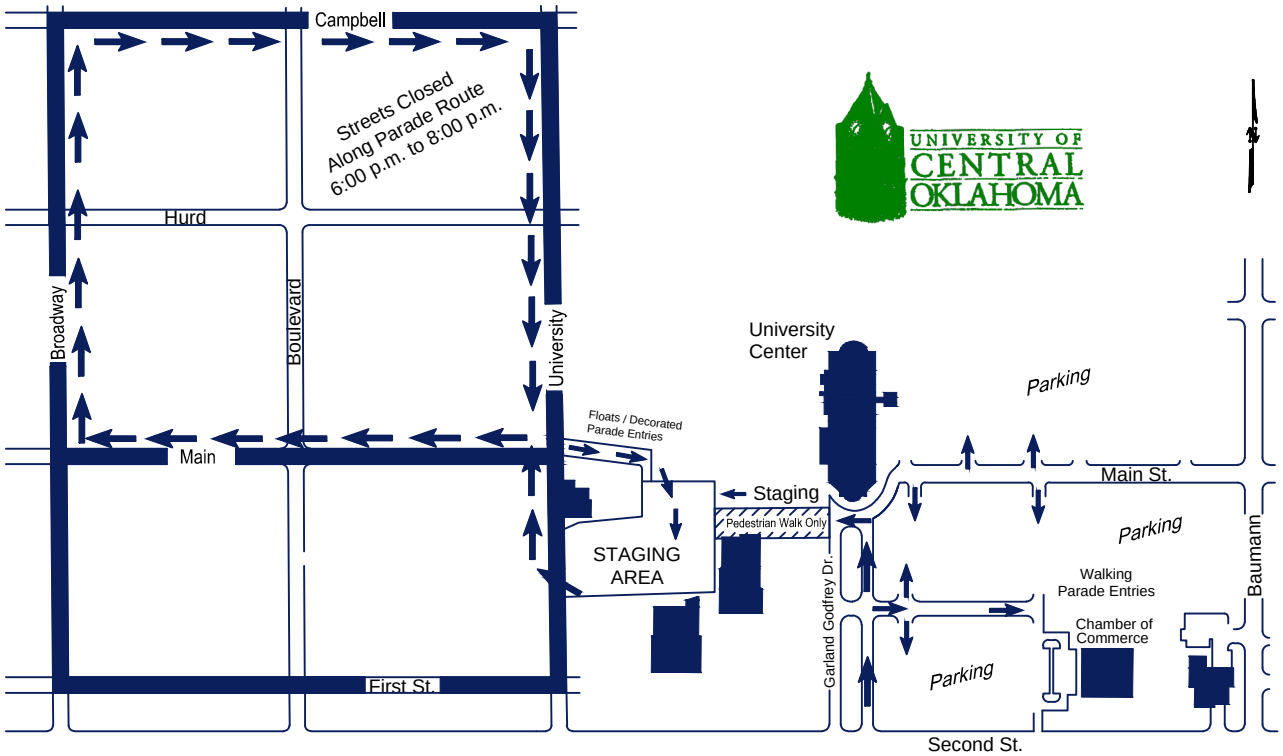
December 6th @ 6:45 p.m. **Staging @ 5:00 p.m.*



Street Closings
Beginning at 6:00 p.m. on Saturday, December 6, 2014
Streets will open @ 8:00 p.m., or when the parade is finished

North on University to Main
West on Main to Broadway
North on Broadway to Campbell
East on Campbell to University
South on University to Staging Area

**Route subject to change*