

SRR Number \_\_\_\_\_

DATE: \_\_\_\_\_

City of Edmond  
Building Permit Application  
**Storm Shelter/Safe Room Permit Application**

Applicant Name \_\_\_\_\_ Name of Homeowner \_\_\_\_\_

Project Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Secondary Emergency Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
(Someone that will not be in the shelter with you)

Check One:            Residential     Commercial     Indoors     Outdoors   
Check All that Apply:    In Ground     Above Ground     Garage: Left  Right  Center   
   Other  \_\_\_\_\_

Installation Co: \_\_\_\_\_ Address of Installer: \_\_\_\_\_

Phone # of Installer: \_\_\_\_\_ Date of Installation: \_\_\_\_\_

Manufacturer Name if different than Installation Co: \_\_\_\_\_

Estimated Cost of Shelter \$ \_\_\_\_\_

Square Footage: \_\_\_\_\_ Type of Construction: Masonry \_\_\_ Concrete \_\_\_\_\_ Steel \_\_\_\_\_ Other \_\_\_\_\_

Required Plans: Plot Plan or aerial view showing location of shelter. Engineered Drawings or Verification of FEMA Certification and an Elevation. Each application shall be submitted with (1) set of plans for Residential and (6) sets of plans for Commercial.

***For Applicant:***

*I understand that as the applicant I will be responsible for any and all maintenance or repairs to my safe room. I understand that I am responsible for making sure my safe room meets or exceeds 2008 FEMA 320, 361 and ICC 500 Standards and will provide a notarized statement from my Safe Room Contractor stating such.*

Signed: \_\_\_\_\_  
***Applicant***