

Operating a Food Truck within the City of Edmond

Mobile food service regulations in Oklahoma are consistent statewide; however, the City of Edmond has a few additional requirements through our City ordinances.

1. All Food Trucks operating within the City Limits of Edmond must be licensed by the Oklahoma City County Health Department (OCCHD) and have a current OK Sales Tax Permit (issued by the Oklahoma Tax Commission.) These items must be displayed by the vendor in full view of the public.

If you do not have an OCCHD Food Handlers license, you would need to contact the Oklahoma City County Health Department to obtain one. They can be reached at **(405) 419-4228** or www.occhd.org.

If you do not have a current Oklahoma Sales Tax Permit, you would need to contact the Oklahoma Tax Commission to obtain one. They can be reached at **(800) 521-3160** or online at www.tax.ok.gov

2. According to the City of Edmond Ordinance 10.68.010 Parking Rules, all Food Trucks must be positioned on private property and not be located in the easement or on the Right of Way.
3. If you are parking within the City of Edmond, you must obtain a written letter of permission from the current property owner of the location where the Food Truck will be parked. The letter of permission must be on hand at all times. According to state law a mobile Food Truck shall remain at one physical address for no more than 12 hours unless it is in conjunction with a single event or celebration.
4. You will also need to contact the City of Edmond Planning and Zoning Department at **(405) 359-4790** to verify that the location you have selected is zoned for the operation of mobile food service units. Oklahoma City County Health Department does not have the authority to determine where a Food Truck can park within the City of Edmond.
5. No temporary signs are allowed. 'A' frame signs are not allowed within the Edmond City limits.

A copy of the OCCHD food license and the OK Sales Tax Permit, along with the signed and notarized Permission form signed the land owner, must be on file in the Edmond City Clerk's office **BEFORE** the vendor is permitted to sell. The Edmond City Clerk's office can be reached at **(405) 359-4555** if you have any questions about this process.

We do have special community events that allow vending from public property or easements. All licensing as stated above is required and the food truck vendor needs to make arrangements with the event sponsor who has coordinated their events through the Special Events Committee of the City of Edmond. The Special Events Coordinator can be reached at **(405) 359- 4580**.

Please feel free to contact the Code Enforcement Office at **(405) 359-4793** with any other questions you may have.

