

BOARDS *and* COMMISSIONS

Monthly Action Report

For the Edmond City Council and Members of the Boards and Commissions

March 2016

News from Boards and Commissions

- **Fish & Game Commission**

The Fish and Game Commission met March 10th the following is the update for the month:

- Partners for Heroes has hired a new architect company to design the Partners for Heroes Gathering Place at Arcadia Lake Overlook; we should have a design plan ready for review by City Officials and Engineering by the end of the month.
- Status update of Carl Reheman Park – the construction bid is almost ready to go out. This phase will include the remaining road into the park, boat ramp, courtesy dock and the alternates will include restroom and fishing dock.
- Status update of Spring Creek Trail – construction clearing is more than halfway complete on the east side of the interstate.
- Arcadia Lake Monthly maintenance and revenue report: Maintenance reports they have completed flood debris in 3 parks and will complete Edmond Park in March; assisted UCO on A.D.A ramp and kayak approach; the Spring Creek Fee Collection Station construction is nearing completion; approved fence modification for Boys Town Ranch with access for Lake property to perform repairs and access lagoon; completed repairs to Central State Parks courtesy dock gangway and it is now ready to install, and routine maintenance, janitorial and custodial services continue. Revenues were a record high for the month of February; Revenues are up \$8,066 compared to the same month last year and the fiscal year to date total is still up more than \$48,000 over the same period last year.

For more information, please contact Earl London at 216-7641.

- **Edmond Parks and Recreation Advisory Board**

The Edmond Parks & Recreation Advisory Board met March 17th the following is the update for the month:

- Members discussed Sports Partner lease agreements; members would like to have leases updated and felt an annual review process should be put into place so concerns could be addressed in a timely manner.
- Members reviewed the Fiscal Year 16-17 Park Tax Fund budget; this item will be on the next agenda for consideration.
- Members reviewed the Parks Master Plan Community Priorities Survey results and compared it to our current projects.

- Ed Cunliff invited members to participate in Tree Planting Project in the arboretum at Bickham-Rudkin Park.
- Splash Pad phase II of construction has been awarded to Steel Built Construction Company.
- Spring Creek Trail construction has begun; clearing is more than halfway complete.

For more information, please contact Craig Dishman at 216-7639.

- **Special Events Committee**

The Special Events Committee met on March 9th the following events where approved:

- LibertyFest, "LibertyFest KiteFest", Mitch Park, 6/25-26/16
- LibertyFest, "Libertyfest Car Show", Hafer Park, 6/25/16
- LibertyFest, "LibertyFest Fireworks", UCO, 7/4/16
- LibertyFest, "LibertyFest Parade", Downtown City Streets, 7/4/16
- LibertyFest, "A Taste of Edmond", Festival Market, 6/26/16
- Hope Center, "Hope to make a difference 5K", Mitch Park, 3/26/16
- Miles Against Melanoma, "5K & 1 mile fun run", Mitch Park, 10/1/16
- Edmond Mobile Meals, "Edfest 2016", Festival Market Place, 10/14/16
- Tri - OKC, "Arcadia Lake Triathlon", Arcadia Lake and City Streets, 8/14/16
- DEBA, "Downtown Edmond Arts Festival", Festival Market & Downtown City Streets, 4/28-5/1/16
- City of Edmond, "Bike to work day", Festival Market & Downtown City Streets, 5/20/16
- City of Edmond, "MESO Lineworker's Rodeo", Arcadia Lake, 9/22/16

The Special Events Committee approved event deposit refunds for the following:

- Precision Timing Solutions, "Frigid 5", Mitch Park, 2/13/16
- Edmond Memorial HS, "Hog Jog", Mitch Park, 2/27/16

The Special Events Committee approved a policy change to the Special Event deposit payment. A damage deposit will no longer be charged to Special Events.

For more information, please contact Sarah London at 359-4580.

- **Edmond Planning Commission**

The Edmond Planning Commission considered the following items in March:

March 8 PC:

1. The Lakes @ Cross Timbers	Preliminary Plat	Approved
2. 6 th Street Apartments	Plan Amendment	Approved
3. 6 th Street Apartments	Rezoning	Approved
4. Creamery	Easement Closing	Approved
5. Weokie Credit Union	Deed Certification	Approved

March 22 PC:

1. 1 st Baptist Church	Specific Use & Site Plan	Approved
2. 7-Eleven	Extension of Site Plan	Approved
3. 7-Eleven	Reconsideration/Final Plat	Approved
4. Santa Fe Villas	Final Plat	Denied
5. The Prairie at the Post	Final Plat	Approved
6. Dr. A.S. Dahr	Deed Certification	Approved
7. Larry Tombs	Plan Amendment	Approved
8. Larry Tombs	PUD	Approved
9. Larry Tombs	Rezoning	Approved
10. Edmond Chinese Intern. Church	Easement Closing	Cont. to 4-19-16

For more information, please contact Bob Schiermeyer at 359-4791.

• **Urban Forestry Commission (UFC)**

The Commission meeting was held March 9th; the updates for this month are:

- The Commission continued planning the 2016 Arbor Week events. Arbor Week was held March 20th-26th and included the following events:
- An Arbor Day Art Show reception for participating fifth grade students and their families
- Tree mulching with volunteers at Mitch Park
- A community tree planting along the right-of-way of the large UCO parking lot at Baumann and Ayers
- The Commission discussed the status of the new landscape code proposal.
- Commission members discussed potential recommendations for City Council's tree canopy goal.

For more information, please contact Leigh Martin at 359-4759

• **Visual Arts Commission (VAC)**

The Visual Arts Commission met on March 23rd, the following is the update for the month:

- The Grant application for an Art Inspired Community Development project in partnership with the Fine Arts Institute and the Edmond Historical Society & Museum has been turned in; we should find out if we made it to the next round of the application process in May.
- Members have volunteered their time for the "Art in the Park" event on April 23rd.
- Edmond's Art in Public Places Tours are scheduled to begin April 16th.
- Members discussed ways to increase participation in the Utility Donation Program and in the sculpture Partnering Program.
- **Art pieces update:**
- Junipers Discuss an Odd Occurrence a painting by Dick Evans – has been installed in the Planning Department lobby.
- Touch the Clouds by Dave McGary – a dedication is being planned for May 22nd.
- Sierra by Wayne Salge – partner funding is pending.
- On the Edge by Clay Enoch- is at the foundry; footing has been poured.
- On Deck by Richard Pankratz– has been received; installation is pending.

- Dancing with Dolphins by Kevin Robb – has been received; installation is pending.
- Cleaning and refurbishing by Steve Spinharney of Green Country Services is continuing as weather permits.

For more information, please contact Craig Dishman at 216-7639.

- **KickingBird Golf Advisory Board**

The Kickingbird Golf Advisory Board did not meet in March, the following are course updates:

- Sequoyah Middle School Qualifying March 1-2.
- Cimarron Middle School Boys and Girls Golf Teams on Mondays and Thursdays.
- Sequoyah Middle School on Tuesdays and Wednesdays and Central Middle School on Wednesdays.
- Oklahoma Christian Academy on Monday's and Thursdays.
- Edmond Memorial High School Boys and Girls Golf Teams Monday thru Thursday every week.
- (4) KickingBird Senior Men's Golf Association Tournaments and 1 play day.
- (3) KickingBird Women's Golf Association play days.
- The Water Storage and Irrigation Study for the golf course was approved at the March 14th City Council Meeting. We will be entering into a contract with Poe and Associates Inc. Consulting Engineers.
- Hired a new Full Time Golf Maintenance Helper Jordan McCollough.
- There were 3,535 rounds of golf played resulting in \$165,906 total revenue.

For more information, please contact Brian Soerensen at 341-5350.

- **Finance/Audit Committee**

The Finance/Audit Committee met on March 16th, the following is the monthly update:

- Andy Cromer with Arledge & Associates presented the Letter of Audit Communication for fiscal year ending June 30, 2015. Mr. Cromer stated no deficiencies in the internal controls over financial reporting were found to have no deficiencies that were considered to be material. All significant transactions have been recognized in the financial statements in the proper period and no transactions were entered into by the City during the year for which there is a lack of authoritative guidance or consensus.
- Frank Crawford with Crawford & Associates presented the Performer® showing the City's financial position for the last fiscal year reflects above satisfactory ratings.
- Brenda Wright with Crawford & Associates presented the costs associated with the approved areas the internal audit plan will cover in FY2016. Committee approved the costs associated for the FY2016 internal audit plan.
- Discussion took place over the funding avenues and anticipated project costs for the water and wastewater capital improvements to be bid in 2016. Next month the Committee will recommend for approval the anticipated revenue bonds to be issued for the \$43.5 million in utility capital projects.
- Committee approved the final arbitrage calculations to be done by EideBailly on the refunded EPWA Sales Tax & Utility System Revenue Bonds, Series 2004 & 2005 for a

cost not to exceed \$4,600. It was noted by Kelly Neal that the Committee will review for approval at the next meeting the proposal for refunded final arbitrage calculation on the on the 2005 EPWA Utility System Revenue Bond and the 5 year calculation on the 2010 series bond.

For more information, please contact Kelly Neal at 359-4574.

- **Capital Projects & Financing Task Force**

Capital Projects & Financing Task Force met on March 8th, the following was discussed:

- The inclusion of a line item “Committed for Other Purposes”, which line item encompasses the funding for closing out ODOT projects.
- A reduction in the Covell/I-35 Interchange project from \$5,500,000 to \$5,300,000 due to an updated estimate from the State.
- A reduction in the I-35 Corridor Plan Study from \$700,000 to \$350,000 due to the State funding the study.
- The addition of the Sooner Road Bridge project in FY19/20.
- The new funding for the bicycle route project (\$100,000 in FY16/17) and historical museum project (\$450,000 in FY 16/17) will be added before presenting to City Council. The Committee unanimously approved recommendation of the proposed budget as revised.

For more information, please contact Herb Blomquist at 216-7779.

- **Development Impact Review Committee (DIRC)**

The Development Impact Review Committee met on March 10th, the following is the update for the month:

- DIRC continued discussion of Edmond Electric Title 21, Section 21.03.100 Connection to Electrical System in regards to developer and builder responsibilities for residential subdivisions. As a result of the discussion the DIRC unanimously approved a recommendation to the City Council for the proposed amendment to the ordinance. The proposed amendment to the ordinance will be submitted to the City Council for their consideration at the 4-11-16 City Council meeting.

For more information please contact Glenn Fisher, Director of Edmond Electric at 216-7661, or Jim Smith at 359-4704.

- **Stormwater Drainage Advisory Board**

The Stormwater Drainage Advisory Board met on March 22nd, the following was discussed:

Jordan Copeland and Sarah Ortega, the City’s Water Quality Specialists, provided a PowerPoint presentation recapping some of the City’s more significant achievements from the first permit cycle (2005 – Present) of Edmond’s OKR04 Phase II municipal stormwater quality permit. Items discussed included the City’s Urban Forestry Tree Program, Arcadia

Lake Sweeps and other public annual cleanup events, installation of three large stormwater quality signs at Arcadia Lake, the pet waste program, Enviroscape presentations at schools, recycling and household hazardous waste programs available to Edmond's residents, training attended by stormwater quality staff and presented to other City employees, erosion and sediment control at construction sites, development of the website, volunteer stormdrain marking program, stormwater quality monitoring program, installations of the xeriscape garden and two rain gardens, as well as the Planning and Public Works Building Low Impact Development permeable paver parking lot with bioswale and rain garden. In addition, they had the Enviroscape Model on display along with other items pertaining to the program.

Also discussed at the meeting was the currently available Rain Barrel Program sponsored by the Central Oklahoma Storm Water Alliance and several of its members including Edmond: until May 15th residents can purchase a rain barrel (www.upcycle-products.com) to promote conservation and harvest rain water for their use; purchased rain barrels will be available for pickup at Cross Timbers the morning of May 21st.

For more information, please contact Nancy Kennedy at 359-4772.

- **Edmond Historic Preservation Trust**

The Trust met on March 1st, the following is the update for the month:

- **School house security** – The security company has changed to Precision and the building has been re-keyed. Executive committee received new keys and fobs for DCC office.
- **April Planning session** - Will be on the agenda of the April meeting following the minutes & financials
- **Committee assignments** – The committee structure was clarified and will be used for the April planning session

For more information, please contact Cathy Williams-White at 216-7781.

- **Edmond Convention & Tourism Advisory Board (ECVB)**

The Edmond Convention & Tourism Advisory Board met on March 23rd, the following was discussed:

- **Grant Applications-** Border Ks/Ok High School/Jr High School Rodeo (4/28-30/16) - \$5,000 grant approved
- Future Stars of Roping (5/26-30/2016) - \$5,000 grant approved
- Mounted Shooting Classic (6/2-4/2016) - \$3,000 grant approved
- National Little Britches Finals Rodeo (7/3-10/2016) - \$10,000 grant approved
- 32nd Ok Cattleman's Range Round-Up (8/25-27/2016) - \$10,000 grant approved
- Western Dressage Assn. World Championship (9/26-10/2/16) - \$5,000 grant approved
- Rising Stars of Calf Roping (11/23-27/16) - \$5,000 grant approved
- **Discussion Items-** All staff reports accepted as presented.

For more information, please contact Cathy Williams-White at 216-7781.

- No **Meetings**/Reports for the March Monthly Meetings:
 - **Alarm Review Board**
 - **Central Edmond Urban District Board**
 - **Edmond Bicycle Committee (EBC)**