



2016 ANNUAL ACTION PLAN

Second Year of Five Year Consolidated Plan

City of Edmond, Oklahoma
Community Development Block Grant

10 S. Littler Ave
Edmond, OK 73083

Phone: 405.359.4694
Contact: Susan Miller

Susan.miller@edmondok.com
www.edmondok.com

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This document is the City of Edmond's 2nd Year Community Development Annual Action Plan for the FFY 2016. As required by the US Department of Housing and Urban Development (HUD), this document includes an Executive Summary and the Narrative Responses to Specific HUD Questions that community Development Block Grant (CDBG) grantees are required to answer. A copy of this document may be picked up during regular business hours at the City of Edmond CDBG Office, 10 S. Littler, Edmond, OK.

For the 2016 Federal Fiscal year, the 2nd year of the consolidated plan, Edmond anticipates the CDBG allocation to be \$367,744. The City expects to receive a similar amount in years 3-5. Based on citizen input, local needs expressed by numerous social services, as well as housing, public transportation, and energy data collected by staff, the goals, strategies, activities, and services contained in this plan are designed to improve overall livability, with these 3 main objectives:

ACCESSIBILITY, CONNECTIVITY AND SUSTAINABILITY

This document refers only to the CDBG program, as the City of Edmond does receive a direct allocation of funds from HOME investment partnerships (HOME), Emergency Shelter Grant (ESG) and Housing Opportunities for People with AIDS (HOPWA). The City intends to work closely with existing networks to augment CDBG funds by seeking public-private partnerships, regional partners and competing for other federal, state and local resources.

The City of Edmond conducted their Analysis of Impediments to Fair Housing Choice this year. It was prepared by Mosaic Community Planning from Atlanta, GA. The analysis was started in March 2016 and has been completed. Mosaic will present their findings to the City of Edmond August 8, 2016. They have sent a draft of the analysis to the Community Development Department for review. There were 5 impediments identified, they gave recommendations for how the City of Edmond could work to correct or start the process of correcting the impediments. The impediments can be found in section AP-10 Consultation of this Action Plan.

The City of Edmond will pursue fair housing choice for its residents, using the recommendations presented in this report that address the identified impediments. However, City government cannot bring about the change necessary to reduce or remove these impediments to fair housing choice acting

alone. The City will need the support and engagement of private and public sector stakeholders and partners, fair housing agencies and its residents.

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In 2016, the City of Edmond's CDBG assistance will be directed throughout the City of Edmond; however, the majority of CDBG activities and proposed beneficiaries are within the Census Tracts and/or Block Groups where 51% or more of the total households have very low or low to moderate incomes. These Tracts and Block groups compose the City's CDBG target area. Funding priorities are determined by utilizing a collaborative community process, analysis of community data and federal program regulations. As required, all CDBG activities meet at least of the three national objectives: 1) benefit to low and moderate-income persons, 2) the elimination of slum and blight, and 3) urgent need.

With, declining funds, program efficiency is essential. In order to aggregate results across the broad spectrum of programs funded by CDBG, the city adopted HUD's program goals, objectives, activities and outcome categories. Priorities are identified as High Priority– Activities to address this unmet need will be funded by the locality with federal funds, either alone or in conjunction with the investment of other public or private funds. Medium Priority– If funds are available, activities to address this unmet need may be funded by the locality with federal funds, either alone or in conjunction with the investment of other public or private funds. Low Priority-Needs are not pursued by the City. However, it will consider certification of consistency for other entities applications for federal assistance.

The primary needs identified:

The city needs to eliminate barriers and improve access to affordable, energy efficient and fair housing. Provide needed public and social services, especially for those with special needs. Address public infrastructure and multi-modal access to healthy foods, jobs, healthcare, recreation and education. Support neighborhood organization and community dialogue. Support small business development and expansion, commercial revitalization and job creation. Prevent and eliminate safety hazards and crime in the target area.

The City of Edmond wants to develop a viable community that will include; decent affordable housing, create a suitable living environment and expand economic development opportunities. To accomplish this we will focus our efforts on assisting persons at-risk of becoming homeless. This will also include projects and activities that improve safety and livability of neighborhoods, increase access to public and private facilities, reduce isolation of income groups, empower self-sufficiency for low-income person to reduce generation poverty and create or retain jobs in our community.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

An evaluation of past performance revealed that the majority of our goals were met or surpassed. Those that weren't met were due to decreased CDBG funding. The development of the Plan considers the city's limited CDBG resources of approximately \$367,744, including reimbursed program funds annually. These funds are divided among competing needs in housing, neighborhood revitalization, community development, supportive public services and economic development. Additionally, housing rehabilitation and homebuyer assistance projects are labor intensive and steeped in federal regulatory requirements that necessitate constant "hands-on" implementation by limited city staff.

Obstacles to meeting the underserved needs: The availability of moderately priced housing units for residents to purchase or rent. The cost of owner-occupied housing requires significant subsidy to make housing affordable. Readily accessible data on homeless and special needs populations.

All goals achieved were 100% low to mod-income clientele.

CDBG staff strives to meet all CDBG program requirements while also following city and state mandated requirements. To ensure sub-grantee understand their responsibilities, staff provides training, and monitors projects regularly based on the type of activity and complexity.

The past needs are a basis for determining current needs. There continues to be a strong need for affordable housing and programs through CDBG housing rehabilitation, public services and homebuyers activities with the intent of accomplishing the stated goals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Edmond's Citizen Participation Committee was formed to enhance coordination between public and assisted housing providers, private and governmental health, mental health, and transportation and service agencies. Members of the CPC represent a cross section of community residents familiar with needs of low income populations and/or providers of direct supportive services to children, elderly, disabled, homeless and persons with HIV/AIDS living in Edmond.

The Committee's purpose is to encourage citizen input and provide an on-going open forum for citizen participation in the design, implementation and use of CDBG resources. The CDBG Coordinator attends CPC quarterly meetings and any Special Meetings/Hearings. Information gathered by staff ensures low-moderate income residents remain the overarching focus of the Plan and use of public resources.

The City of Edmond has adopted a Citizen Participation Plan. As required, the plan provides citizens with the city's process regarding:

- Anti-displacement

- Publication of the Consolidated Plan, and public hearings
- Access to meetings
- Comment periods
- Criteria for substantial amendments
- Reasonable notice and opportunity to comment on performance reports
- Public availability of the Plan
- Reasonable and timely access to information and records
- Technical assistance to low and moderate income groups
- Procedures regarding citizen complaints
- Process for proposed amendment

Reaching the public through news releases and posted notices of meetings, staff and CPC members host public input sessions to hear ideas and suggestion. Citizens attending the public input sessions or CPC meetings receive information about Edmond’s CDBG Program, such as eligibility requirements, current activities, and eligible activities. This forum also provided an opportunity for interested citizens to ask questions and offer ideas about the city’s community and economic development needs and the design and use of CDBG resources.

The City of Edmond advertised input sessions and the public hearing in the local paper, on the city-maintained website and through correspondence with various program partners and social service agencies.

Upon request, citizens, agencies and other interested parties are provided a copy of the Annual Action Plan. Copies are also available to the public at the CDBG office located at 10 S. Littler (Planning and Public Works Building).

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Through the public input sessions, CPC meetings and formal Public Hearings, the following needs, suggestions and comments were received. Many will be incorporated in the CDBG programs or activities, while other may not be eligible for CDBG. The city recognizes that additional sources of funds and partners may be necessary.

- Accessible sidewalks to connect to schools, parks, transit stops and downtown.
- Housing rehab, including handicap accessibility, weatherization and energy efficiency improvements.
- Replace old water and sewer lines in older neighborhoods.
- Continue funding for existing public services agencies that are the most successful in meeting needs and stretching the funds – Hope Center, UR Special Ministries, Edmond, Mobile Meals, Project 66

Food Pantry and Metro Fair Housing.

- Remove hazardous trees and plant new trees.
- Bus stop signs and shelters.
- Add street lighting in older residential additions.
- Step up code enforcement and provide code compliances assistance as needed.
- Install more street signs, such a “Slow Down, Children AT Play”.
- Work on the traffic flow in Edmond.
- Install and connect more multi-modal trails.
- Land use protection from further commercial development in single-family neighborhoods. (Protect workforce housing)

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The City of Edmond’s main goal is to maintain a viable community. To enhance the delivery of plan activities and the effectiveness of its CDBG resources, city staff works with a broad network of public and private partners. This network spans nonprofit community and faith-based organizations as well as private sector entities such as lenders, realtors, clothing retailers, transportation enterprises, pharmacies and physicians. Each partner’s specialized skills and expertise allow the city to broaden the use of its limited funding and address a wide variety of community needs and demands.

The City of Edmond reserves the right to make non-substantive changes to the Annual Action Plan without opening the Plan for public comment. Changes to the Plan which will require public comment period include a change which adds or deletes a priority, proposal of an activity that is not consistent with an existing strategy, or deletion of an activity that was previously included.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EDMOND	Planning

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Susan Miller, CDBG Coordinator for the City of Edmond

10 S. Littler Ave, Edmond, OK 73034

405-359-4694

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

City Staff worked with the City of Edmond Citizens Participation Committee (CPC), and other city departments to develop the 2016 Annual Action Plan. Public and private entities that provide housing assistance, health services, social services and educational services were also consulted to identify unmet needs within the city limits. Agencies that will assist in the administration of programs and activities addressed in the Second Annual Action Plan are:

- Community Development Block Grant of the City of Edmond
- Metro Fair Housing of Greater Oklahoma City
- Hope Center of Edmond
- Edmond Mobile Meals
- UR Special Ministries
- Project 66 Food Pantry
- Code Department of the City of Edmond
- Urban Forestry Department of the City of Edmond
- Edmond Economic Development Authority
- Engineering Department of the City of Edmond
- Planning Department of the City of Edmond

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Edmond has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together has been very successful. There is a strong knowledge of community resources among the agencies, resulting in a strong referral network, an effective discussions regarding needs analysis and service delivery resulting in minimal duplication of services. The city staff coordinates the efforts of the city, residents, civic and business leaders, housing providers, private and public agencies, health, mental/health and service providers in the implementation of this Plan and in coordinating collaborative conversations and efforts among agencies serving the homeless, veterans, youth, seniors, families, disabled, housing and shelter providers, health, mental health and at risk support providers. This coordination was accomplished through phone calls and in person meetings, email, consultations, existing communications, mail correspondence, community meetings and other events/activities throughout the year.

As a statewide public housing authority, Oklahoma Housing Finance Agency (OHFA) works with assisted housing providers to ensure that they are aware of and provide housing for voucher holders in their area.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Edmond does not have an identified homeless population and cannot provide a real time accounting of the number of sheltered and unsheltered populations. Edmond, as part of the Oklahoma City, MSA, refers homeless individuals and families to shelters within the Oklahoma City Continuum of Care (CoC). Local Edmond supportive service providers (Edmond Family Services, Hope Center of Edmond, Samaritan House, and Ministries of Jesus Clinic) address the needs of the city's homeless and at-risk of homelessness persons and families through coordination and referral to shelters and supportive service providers within the Oklahoma City Continuum of Care (CoC). The CoC is composed of a network of shelter, housing and homeless services providers organized as the Coalition to End Poverty. The purpose of the CoC is to end chronic homelessness through increasing the supply of affordable permanent supportive housing and reduce overall homelessness through an increase and better coordination of prevention programs.

The City of Oklahoma City Planning Department, the Coalition to End Poverty and the Homeless Alliance encourage the use of a Homeless Management System by shelters and service providers to generate system-wide data on the number and characteristics of homeless persons in the metropolitan area and conducts the annual "Point-in-time" count of homelessness. In 2017, they will assist Edmond with the first "Point-in-Time" count, to determine if Edmond has an identifiable homeless population. Although the data, at this time, is not specific to Edmond, it provides important insights about the number of homeless in the larger metropolitan area that the city is a part of and characteristics of homeless persons and families. The count also provides Edmond's local service providers such as the Hope Center and faith-based partners with useful information that can be used to plan, design and deliver homeless and at-risk client services.

Homeless prevention priorities focus on a more comprehensive approach to developing housing by providing safe and stable living environments and ensuring access to supports needed to build or rebuild individual skills to reconnect with the larger community. On a day-to-day basis, the community supports the few "said to be", homeless persons and families through the HOPE Center, Breakfast on Boulevard, Project 66, Samaritan House, Shepherds of Love and Ministries of Jesus Health Clinic.

To support these priorities, the city uses CDBG funds to prevent homelessness by offering programs such as: owner occupied rehabilitation to protect existing housing stock making it more affordable and public services activities that provide transportation, nutritious meals to the homebound residents, food, clothing for children, youth and adults, prescription drug, rental assistance and medical lab assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Edmond does not receive ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	METRO FAIR HOUSING COUNCIL OF GREATER OKC
	Agency/Group/Organization Type	Services-Education Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Edmond contracts with the Metropolitan Fair Housing Council of Greater Oklahoma City to provide fair housing services, landlord-tenant education and mediation to Edmond residents, professionals, and legal staff. Fair Housing is a high-priority housing goal to ensure all Edmond residents have access to housing regardless of age, race, color, national origin, sex, familial status, disability and religion.
2	Agency/Group/Organization	Hope Center of Edmond
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Neighborhood Organization

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Being at- risk - homeless</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with the Hope Center of Edmond for programs that benefit different types of clientele. The programs are rental assistance to prevent homelessness, Medical services for either uninsured or underinsured to assist paying for prescriptions or lab cost, transportation in forms of gas cards to assist in their efforts to find and/or maintain employment, seek medical care and other local transportation needs, assist with utilities payments. The Hope Center clientele consists of low mod-income persons/families. The Hope Center works with residents that have housing issues, being at-risk homeless, medical assistance, food, clothing, prenatal care for uninsured women, counseling, providing transportation gas cards, providing household items and education. The Hope Center is one of our strongest networking centers and was consulted about the needs for our community and how we can connect through varies communication with other public services to supply the residents with the assistance they need</p>
3	<p>Agency/Group/Organization</p>	<p>Edmond Mobile Meals</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with Edmond Mobile Meals to provide affordable, nutritious meals to homebound senior citizens and disabled residents. Mobile Meals was consulted about the growing need of seniors, persons with disabilities, persons with HIV/AIDS and the health issues that came about from being homebound in our community. What are their growing needs, housing, medical, and transportation? With the assistance of our networking with other public/private services that can assist them with some of the issues. CDBG with home rehabilitation, if they own their home and qualify with income limits, Citylink Edmond free bus system with door-to-door pickup and delivery to medical appointments, and other public services that provide food, clothing and free medical assistance.</p>
4	<p>Agency/Group/Organization</p>	<p>UR Special Ministries</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Families with children Non-Homeless Special Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with U R Special Ministries Clothing Assistance Program. The objective of this service to build self-esteem of children between the ages of 3 to 11 with new clothing. They hold 3 distributions a year. UR Special was consulted on the community children needs and how that could be improved to provide more families/children with proper clothing and to network the families with other public service needs.</p>

5	Agency/Group/Organization	Project 66 Food Pantry
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Edmond contracts with Project 66 Food Pantry to provide food to families, families with children, seniors, and the disable. The residents are allowed a choice of items based upon how many persons resides in the household. They shop in a grocery like atmosphere and are given the choice of what items to take home. It is based upon the "Waste Not Want Not" theory, so that the food given will be actually be consumed by the clients.
6	Agency/Group/Organization	OKLAHOMA HOUSING FINANCE AGENCY
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Other government - Federal Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Oklahoma Housing Finance Agency provides Down Payment Assistance for homebuyers and OHFA Advantage program, Section 8 vouchers to provide families with a healthy, safe and affordable place to live oversee the Tax Credit applications (LIHTC) to expand the supply of new affordable rental units and rehabilitate existing rental housing for Qualifying Households by stimulating private investment. Edmond is hoping to see residents wishing to live in Edmond apply for OHFA Advantage Program for home loans with low interest rates. Edmond has supported the developers coming into the Planning department for the (LIHTC) to build new affordable rental units. The Oklahoma Housing Finance Agency has many federal supported programs to meet most needs when it comes to housing. The City of Edmond does receive currently receive any funds for HOPWA or HOME.</p>
7	<p>Agency/Group/Organization</p>	<p>MOSAIC COMMUNITY PLANNING</p>
	<p>Agency/Group/Organization Type</p>	<p>Service-Fair Housing Planning organization Business Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Market Analysis Impediments to Fair Housing</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Mosaic was the firm chosen to complete the Analysis of Impediment to Fair Housing Choice for the City of Edmond. There were 5 impediments in which they identified and gave suggested recommendations, the implementation of which will correct, or begin the process of correcting that impediment. The impediments were: Need for improved Fair Housing Education Need for improved Fair Housing Resources High Housing Cost Potential Discrimination in the Mortgage Lending Market Lack of an Established Reasonable Accommodation Process The analysis was just completed and there are some of the recommendations that will be addressed in this Action Plan. Some of the others will be addressed over the next 2 to 3 years in the Action Plans after the city staff has consulted and worked with other public, and private entities along with fair housing agencies, partners and the residents to correct the impediments.</p>
---	--

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies were included in the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metropolitan-Coalition to End Poverty	Edmonds Hope Center and Samaritan House assists homeless individuals and families based on individual needs and refers clients to the network of homeless shelters and supportive services providers that make up the metropolitan CoC.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The city staff worked with the City of Edmond Citizens Participation Committee and other city departments to develop the Plan. Public and private entities that provide housing assistance, health services, social services and educational services were also consulted to identify unmet needs within the city limits. The information gained was analyzed to determine how services were provided and the local networks that are being used to augment and coordinate the services.

The community shows great support for the CDBG program. Citizens are encouraged to contact city staff for information or to provide comments before or during the plan development. Reaching the public through news releases and posted notices of meetings, staff and CPC members host public input sessions to hear ideas and suggestions. To enhance the delivery of plan activities and the effectiveness of its CDBG resources, city staff works with a broad network of public and private partners. The network spans nonprofit community and faith-based organizations as well as private sector entities such as lenders, realtors, clothing retailers, transportation enterprises, pharmacies and physicians. Each partner's specialized skills and expertise allow the city to broaden the use of its limited funding and address a wide variety of community needs and demands.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Edmond followed its Citizen’s Participation Plan (CPP) for involving its citizens in the preparation of the plan as well as determine the goals, objectives and outcomes. Specifically, citizens were notified on July 14, 2016 for the first public hearing to be held on July 28, 2016 and for the final public hearing public hearing to be held August 8, 2016 at the City of Edmond City Council meeting. Citizens were notified of this hearing by posting of the meeting in the Planning and Public Works Building, City first Building and the Downtown Community Center, the Edmond Public Library and newspaper publication. The basis for goal setting was determined by the participation and comments received by the citizens of Edmond at the public hearings and CPC meetings.

CPC and Public meetings were held as follows:

March 17, 2016, CPC

July 21, 2016 for Public Services and CPC

July 28, 2016 Public Hearing for 2016 Action Plan and Impediment for Fair Housing Choice

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	March 17, 2016 - 4 present	The CPC discussed the Public Services, housing affordability, housing rehabs and continuing plan of installing a sidewalk along the north side of Main Street starting at the new Splash pad and ending at Fretz.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public Services</p>	July 21, 2016, there were 6 present	The CPC members met with the Public Services to discuss the 2016 Allocations from HUD. All public services will have a cut in funding due to the decreased amount the City of Edmond is receiving. There were no new Public Services requesting funding.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	July 28, 2016 with 6 present	<p>Everyone present was given a copy of the 2016 Annual Action Plan and the Analysis of the City of Edmond Impediments to Fair Housing Choice. Also handed out was the budget for 2016 for CDBG and the expenditure, so far, for 2015 FFY. There were no comments to be added.</p>	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	August 8, 2016		All comments were accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Second Year Action Plan will cover the one-year period of October 1, 2016 to September 30, 2017. For the fiscal year 2016, Edmond’s CDBG allocation is \$367,744. The City of Edmond is expecting to receive about the same amount over the next 3 years of the 5 Year Consolidated Plan. The city has approximately \$502,289 of unexpended CDBG funds from previous funded years. Some unexpended funds will be used during the 2016 FFY to expand the Homebuyers Assistance program and to install much needed sidewalks in the low-mod income area.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	367,744	0	215,962	583,706	1,110,000	The amount is based on an expectation the City of Edmond will receive approximately 370,000 over the next 3 years.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There is not additional resources anticipated.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Federal funds provided by HUD are utilized in several ways to leverage public and private resources. The City's down payment and closing cost assistance program assists in the achievement of home ownership, and has proven to be an attractive program that stimulates significant interest among private lenders.

The City will assist and/or support non-profit and for-profit development partners, with applications for state and federal funds or tax credits. "Soft" public financing tools and/or deferring and/or forgiving a portion of hard development costs reduces long-term debt amounts that are passed on to low-income residents in the form of more affordable payments or rents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) & (e)

Goals Summary Information

No Goals Found

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Owner-occupied Housing Rehabilitation (OOHR)	2015	2020	Affordable Housing	City wide (determined by need and eligibility)	Housing	CDBG: \$250,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit
2	Homebuyer Assistance	2015	2020	Affordable Housing	City wide (determined by need and eligibility)	Housing	CDBG: \$50,000	Other: 10 Other
3	Neighborhoods Tree Program	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Neighborhood Tree Program	CDBG: \$10,000	Other: 10 Other
4	Code Compliance Assistance	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Code Compliance Assistance	CDBG: \$20,000	Housing Code Enforcement/Foreclosed Property Care: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	UR Special Ministries	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$17,500	Public service activities other than Low/Moderate Income Housing Benefit: 1800 Persons Assisted
6	HOPE Center Medical Services	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$2,750	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
7	HOPE Center Rental Assistance	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$23,500	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
8	HOPE Center Transportation Program	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$3,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
9	Edmond Mobile Meals Program	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$7,500	Public service activities other than Low/Moderate Income Housing Benefit: 375 Persons Assisted
10	Fair Housing Services	2015	2020	Affordable Housing Non-Homeless Special Needs	City wide (determined by need and eligibility)	Housing	CDBG: \$11,500	Other: 50 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Project 66 Food Pantry	2015	2020	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$908	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
12	Safe Route Sidewalks	2015	2020	Public Improvements	City wide (determined by need and eligibility)	Public Improvements	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Owner-occupied Housing Rehabilitation (OOHR)
	Goal Description	<p>The goal and the objective of the CDBG Owner-Occupied Housing Rehabilitation (OOHR) Program is to rehabilitate homes to meet basic HUD and City building codes, with emphasis placed on structural safety, accessibility, sanitary conditions and energy efficiency. Applicants are placed on a first-come, first-served basis. The beneficiaries are very low or low-moderate income individuals and families. The homes will also be tested for Lead-Based Paint (LBP). If LBP exists, it will be abated. Only owner-occupied, single family homes are eligible. Investment (rental) property is not eligible. The funds are secured by a second mortgage that is filed at the Oklahoma County Courthouse for the amount expended on the home. Payback is not required unless the property owner sells or leases the property within a five-year period.</p> <p>The OOHR program also includes a Repair Program that assists homeowners by addressing a specific need in the home (hot water tank goes out and has water running everywhere, sewer backup, etc) that need immediate assistance. Handicap accessibility for the elderly or disabled. A Reconstruction Program is also available for demolition and reconstruction of a housing unit. Weatherization may be offered as well, for both owner-occupied and rental property.</p>

2	Goal Name	Homebuyer Assistance
	Goal Description	The purpose of this program is to assist homebuyers with down-payment and/or closing cost assistance, up to \$5,000, which will enable them to purchase a home in Edmond. The HBA program consists of various qualifying requirements, such as income and ability to obtain a mortgage. First-time homebuyer's are required to attend a homebuyer education class. Buyers are also required to put 1% down of their own money and have a professional home inspection conducted prior to closing. The assistance is secured by a forgivable second mortgage for the length of five-year. All recipients' information on Lead-Based Paint Hazards.
3	Goal Name	Neighborwoods Tree Program
	Goal Description	The objective of this program is to maintain a healthy and safe urban forest. This is done by trimming and/or removing hazardous trees, as well as planting new trees. With the help of the City's Urban Forestry Office, the trees are examined for disease or deemed hazardous to property owners. Hazardous trees not only pose a serious safety threat to people and homes, but when diseased, can spread to otherwise healthy trees throughout the neighborhood. Given the value and cost of maintaining a healthy urban forest, this program has been set aside to assist property owners of extremely low and low-mod income residents that cannot afford the tree trimming and/or removal.
4	Goal Name	Code Compliance Assistance
	Goal Description	The objective of this program is to assist low to moderate-income residents who have dangerous structures such as old sheds, garages and fences that need to be removed. These dangerous structures are often attractive to children, criminal activity and can also harborage for vermin and insects. They are also eyesores for the entire neighborhood. In conjunction with the Neighborhood Improvements Program, Edmond's Code Enforcement officers and residents will help locate and identify these structures. The property owns will be contacted and if they are unable to comply because of financial or physical issues, contractors will be hired to remove the structures.

5	Goal Name	UR Special Ministries
	Goal Description	The objective of this program is to build the self-esteem of “at-risk” children between the ages of 3 to 11, by furnishing new clothing. Clothing is given to boys and girls on three occasions during the program year, Back-to-School, winter and spring. Qualifying children receive an entire outfit, including a dress, shirt, pants, shoes, socks, underwear, pajamas and coats. Most of the clothing is purchased at or donated by local stores. Some of the dresses are made by volunteering seamstresses. In addition the CDBG funds, UR Special receives private donations and in-kind contributions.
6	Goal Name	HOPE Center Medical Services
	Goal Description	This program assist qualifying persons who are either uninsured or under insured and have no means to pay for prescriptions or lab costs. A local pathology lab and local pharmacy assist qualifying applicants and the Hope Center of Edmond partially pays for the lab costs and prescriptions with CDBG funding. Most recipients are children, expectant mothers and elderly.
7	Goal Name	HOPE Center Rental Assistance
	Goal Description	This program is to prevent homelessness by assisting at-risk families or individuals with rental payments. The Hope Center of Edmond uses CDBG funding in providing a one time, in a twelve month period, emergency stipend to renters who have received an eviction notice or are moving from transitional housing, an emergency shelter or a medical facility. Priority may be given to those with children or elderly persons in the home.
8	Goal Name	HOPE Center Transportation Program
	Goal Description	The objective of this program is to assist Hope Center clients who need gas cards to assist in their efforts to find and/or maintain employment, seek medical care and other local transportation needs. This is accomplished through a partnership with the Hope Center of Edmond and 7-11 Convenience Stores.
9	Goal Name	Edmond Mobile Meals Program
	Goal Description	CDBG funding is used to assist Edmond Mobile Meals in providing affordable, nutritious meals to Edmond’s homebound senior citizens and disabled residents. Volunteers deliver meals 5 days a week to the clients’ homes. The funds will be used for food supplies and food containers. More than 215 meals are delivered per day currently. Due to growth of the senior populations, it is expected that demand for this program will increase dramatically in the next 2 to 10 years.

10	Goal Name	Fair Housing Services
	Goal Description	<p>In accordance with Title VII of the Civil Rights Act of 1968 (Fair Housing Act) and the Oklahoma Fair Housing Act, another high-priority housing goal is to ensure all Edmond residents have access to housing regardless of age, race, color, national origin, sex familial status, disability and religion.</p> <p>The City of Edmond contracts with the Metropolitan Fair Housing Council (MFHC) of Greater Oklahoma City to provide fair housing services, landlord-tenant education and mediation to Edmond residents. These services include mass dissemination of fair housing and discrimination information, education presentations, counseling, outreach and consulting. MFHC has also offered its services to assist the City of Edmond and the University of Central Oklahoma with a Rental Education Program.</p> <p>The City will work with MFHC to increase the reach of its fair housing education program. One of the impediments identified was the lack fair housing knowledge and where to file a discrimination complaint. The City will work closely with MFHC, landlords, tenants, real estate professionals, property managers and mortgage lenders to educate them on the fair housing laws by attending meetings, holding education classes and by visiting some of the small-scale landlords.</p>
11	Goal Name	Project 66 Food Pantry
	Goal Description	<p>Project 66 provides up to two weeks of food, a month, in a grocery style environment for low-mod families, seniors, individuals and mobility limited residents. The clients are able to choose the items they wish to take home. The number of items is based on the family size. Research done by the “Waste Not Wan Not Project” found that if people are given random selections of food without regard to their needs, taste, habits and circumstances that up to half of the food given will not be consumed by the intended clients. Clients having the ability to choose what food items they take home makes a huge difference in how much be is being eaten.</p>

12	Goal Name	Safe Route Sidewalks
	Goal Description	In 2015 CDBG partnering with the Engineering department of the City of Edmond started looking at installing a safe route sidewalk for public improvement in the CDBG target area. The environmental is being completed and Engineering is working on the bid process. The target area has 51% low to mod-income residents and the sidewalks will provide a safe route of travel for residents of extremely low, low, low-mod incomes, large families, families with children, single households with or without children, elderly and persons with mental, physical or development disability to schools, transit, parks, churches, jobs, food clothing and to the downtown area. The area in which the sidewalk will be install is a main cross street from Fretz to N. Kelly and is heavily traveled each day. Residents are force at this point to walk in the street with the traffic, the sidewalk is much needed in the area to provide a safe route of travel.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

In the FFY 2016, CDBG is estimating, with the funding available, to assist 2,586 extremely low, low and moderate-income families/individuals.

AP-35 Projects – 91.220(d)

Introduction

The City of Edmond has reviewed all proposed activities for eligibility under 24 CFR Subpart C and has determined eligibility under HUD guidelines as established for the Community Development Block Grant program (CDBG). The activities planned for this year will meet HUD national objectives; (benefit to low and moderate-income persons, the elimination of slum and blight and urgent need). The Annual Action Plan describes the City's plans for the expenditure of federal dollars for the coming fiscal year.

The following projects of the 2nd Annual Action Year are consistent with those established in the Five-Year Consolidated Plan with an effective date of October 1, 2016 to September 30, 2017.

The program activities are outlined below as they relate to accessibility/availability connectivity and sustainability with regard to the decent housing, suitable living environment and economic opportunity.

The funding recommendations for the 2016-2017 Action Plan year were consider by the Citizen's Participate Committee for the Community Development on July 21, 2016 and received their favorable recommendation.

#	Project Name
1	General Admin
2	Housing Rehabilitation Administration
3	Housing Rehabilitation
4	Homebuyer Assistance Program 2016
5	Metro Fair Housing Council
6	Hope Center Rental Assistance
7	Hope Center Medical Assistance
8	Hope Center Transportation
9	Edmond Mobile Meals 2016
10	UR Special Ministries 2016
11	Project 66 Food Pantry 2016
12	Neighborwoods Tree Program 2016
13	Code Compliance 2016
14	Safe Route Sidewalks

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All allocations priorities support the overall priorities of the 5 Year Consolidated Plan and the 2016 Action Plan. CDBG assistance is made available throughout the City of Edmond, with emphasis on the CDBG target area.

Priority is assigned to projects based on the amount of federal funds available, unmet needs identified in

the preceding analysis as they relate to creating affordable owner housing, and in an effort to direct funds to public services that provide much needed support to extremely low, low, low-mod income residents. Objectives that receive a ranking of high are the projects that will be address through program activities funded in the Annual Action Plan program. Other criteria evaluated to provide a ranking of high priority include:

- Preservation of existing housing stock, particularly in the CDBG target area where the greatest concentration of lower income reside. Funding is allocated to fund rehabilitation of private homes, provide home repairs, exterior maintenance repair and storm shelters.
- Fund non-profit organizations that provide assistance to low-mod income residents, senior citizens, and mobility-limited residents, uninsured and underinsured residents with prescriptions and/or lab cost, food clothing, transportation, meals and promote fair housing.
- Provide funding to public facilities for improvement in gaps which inhibit safety and accessibility for all users and mobility levels. Which includes sidewalks, street, lighting and signage that will prevent accidents.
- Promote Fair Housing, equal opportunity and related education for all residents.
- Work with the Central Edmond Urban Development Board, Downtown Edmond Business Associations, business owners, UCO and residents to support and implement the Downtown Edmond Master Plan.
- Maintain a healthy and safe urban forest by removing dead, dying or diseased trees which can harm residents and /or personal property.

Obstacles to meeting underserved needs

the local and federal resource are insufficient to address all needs, even those of high priority. In some instances, there are perceptions in the community that affordable housing will decrease area property values and facilitate other societal problems. (NIMBY issues).

Other obstacles to meeting underserved needs includes:

- There is limited land available in the city for housing and commercial development.
- The requirements around criminal, evictions and credit histories in rental housing placement and hoarding/housekeeping issues, as well as not cause eviction, in rental housing stability.
- The lack of availability of transportation, especially for residents with special needs and for second shift and weekend work, exacerbated by a regional mismatch in the balance of job growth and housing developments.
- Lack of small-scale risk capital financing.
- Lack of downtown parking – or a perceived lack of parking
- Community tension between the need for development and the desire to preserve the status quo, between the need to rehabilitate and maintain the housing stock and the desire for architectural and historic preservation.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	General Admin
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Owner-occupied Housing Rehabilitation (OOHR) Homebuyer Assistance Neighborwoods Tree Program Code Compliance Assistance UR Special Ministries HOPE Center Medical Services HOPE Center Rental Assistance HOPE Center Transportation Program Edmond Mobile Meals Program Fair Housing Services Safe Route Sidewalks Project 66 Food Pantry
	Needs Addressed	Housing Public Services Code Compliance Assistance Neighborhood Tree Program Lead Base Paint Public Improvements

	Funding	:
	Description	Administration, oversight and monitoring of Edmond's CDBG funding and program.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of extremely low, low, mod-income families/individuals included in the public services, housing rehabs, fair housing, Neighborwood tree program, code compliance, homebuyer assistance and (not including how many individuals/families will benefit from the Safe Route Sidewalks project) is approximately 2,586.
	Location Description	
	Planned Activities	<p>Overseeing and monitoring:</p> <ul style="list-style-type: none"> • Housing Rehabilitation • Homebuyer Assistance • Safe Route Sidewalk • Neighborwood Tree Program • Code Compliance • UR Special Ministries • Edmond Mobile Meals • HOPE Center - Rental and Medical Assistance, and gas cards • Project 66 Food Pantry • Fair Housing
2	Project Name	Housing Rehabilitation Administration
	Target Area	City wide (determined by need and eligibility)

	Goals Supported	Owner-occupied Housing Rehabilitation (OOHR) Code Compliance Assistance Safe Route Sidewalks
	Needs Addressed	Housing Code Compliance Assistance Public Improvements
	Funding	:
	Description	Administration, environmental reviews, inspections and oversight of Edmond's CDBG Housing Rehabilitation program.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Oversight and inspections of 12 or more housing rehabilitations for extremely low, low, and mod-income residents.
	Location Description	
	Planned Activities	Determining needs, preparing bids, inspections and overseeing the projects from start to finish for housing rehabilitation, code compliance or on the public improvement projects, of low, mod-income residents.
3	Project Name	Housing Rehabilitation
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Owner-occupied Housing Rehabilitation (OOHR)
	Needs Addressed	Housing
	Funding	:

	Description	Provide housing rehabilitation, repairs, handicap accessibility and energy efficiency services for low and moderate income residents.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 owner-occupied homes will be assisted with housing rehabilitation, repairs, handicap accessibility and energy efficiency services for extremely low, low and mod-income residents.
	Location Description	
	Planned Activities	Rehabilitate owner-occupied, single-family homes to meet HUD and City building codes with emphasis on structural, safety, sanitary conditions, handicap accessibility (as needed) and energy efficiency. Homes will be tested for lead-based paint as required.
4	Project Name	Homebuyer Assistance Program 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Homebuyer Assistance
	Needs Addressed	Housing
	Funding	:
	Description	Direct homeownership assistance for low-mod income individuals and families.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Estimated number of low, mod-income individuals and families assisted with down payment assistance is 10.
	Location Description	
	Planned Activities	Assist low-mod income families/individuals with down payment and closing cost with up to \$5,000.

5	Project Name	Metro Fair Housing Council
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Fair Housing Services
	Needs Addressed	Housing
	Funding	:
	Description	Metropolitan Fair Housing of Greater OKC provides fair housing services including mass dissemination of fair housing literature, as well as presentations, counseling outreach and consulting with local landlords and tenants.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	50 residents are estimated to receive services/assistance for fair housing issues.
	Location Description	
	Planned Activities	To provide fair housing services, landlord-tenant education and mediation to Edmond residents. The services include mass dissemination of fair housing and discrimination information education presentations, counseling, outreach and consulting. To investigate housing discrimination and landlord-tenant complaints with trained professionals and legal staff...
6	Project Name	Hope Center Rental Assistance
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	HOPE Center Rental Assistance
	Needs Addressed	Housing Public Services
	Funding	:

	Description	To assist "at-risk" individuals and families in providing a one time, in twelve month period, emergency stipend to renters who have received an eviction notice or are moving from transitional housing, an emergency shelter or medical facility
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Estimated number of extremely low, low and mod-income families/individuals that will be assisted with rental assistance is 200.
	Location Description	
	Planned Activities	To prevent homelessness by assisting the HOPE Center in providing a one time, in a twelve month period, emergency stipend to renters who have received an eviction notice or are moving from transitional housing, an emergency shelter or medical facility. Priority may be given to those with children or elderly in the home.
7	Project Name	Hope Center Medical Assistance
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	HOPE Center Medical Services
	Needs Addressed	Public Services
	Funding	:
	Description	To assist qualifying persons who are either uninsured or underinsured with prescriptions and lab costs.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Estimated number of extremely low, low, mod-income families/individuals is 50

	Location Description	
	Planned Activities	To assist residents who are either uninsured and underinsured with prescriptions or lab cost
8	Project Name	Hope Center Transportation
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	HOPE Center Transportation Program
	Needs Addressed	Public Services
	Funding	:
	Description	To assist clients who need gas cards to assist in their efforts to find and/or maintain employment, seek medical care and other transportation needs.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of extremely low, low and mod-income residents is 25 for gas cards.
	Location Description	
	Planned Activities	To assist residents of low, mod-income residents with gas cards to assist in their efforts to find and/or maintain employment, seek medical care and other local transportation needs.
9	Project Name	Edmond Mobile Meals 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Edmond Mobile Meals Program
	Needs Addressed	Public Services
	Funding	:

	Description	To provide affordable, nutritious meals and a smile to homebound low-mod income senior citizens and disabled residents.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number is 325 to receive homebound meals.
	Location Description	
	Planned Activities	Edmond Mobile Meals provides affordable, nutritious meals and a smile o Edmond's homebound low-mod income senior citizens and disabled residents. Volunteers deliver the meals 5 days a week to the client's home.
10	Project Name	UR Special Ministries 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	UR Special Ministries
	Needs Addressed	Public Services
	Funding	:
	Description	UR Special helps to build self-esteem of "at-risk" children of low-mod income families, between ages 3 to 11 by providing new clothing 3 time a year.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Estimated number of children receiving clothing is 1800.
	Location Description	

	Planned Activities	Ur Special Ministries program helps to build self-esteem of "at-risk" children of extremely low, low and mod-income families from 3 to 11 by providing new clothing 3 times a year.
11	Project Name	Project 66 Food Pantry 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Project 66 Food Pantry
	Needs Addressed	Public Services
	Funding	:
	Description	Project 66 provides individuals or families with up to two weeks of food a month, in a grocery store environment.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of families/individuals that will be assisted is 50
	Location Description	
	Planned Activities	Provide low-mod income individuals or families with up to two weeks of food a month, in a grocery store environment. The number of times receive is based on family size.
12	Project Name	Neighborwoods Tree Program 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Neighborwoods Tree Program
	Needs Addressed	Neighborhood Tree Program
	Funding	:

	Description	Neighborwood Tree program assist low-mod income individuals and families by removing or trimming hazardous or diseased trees.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income residents with hazardous trees removal is 10.
	Location Description	
	Planned Activities	Provide assist to low-mod income individuals and families by removing or trimming hazardous or diseased trees and/or planting tree. Hazardous trees not only pose a serious safety threat to people and homes.
13	Project Name	Code Compliance 2016
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Code Compliance Assistance
	Needs Addressed	Code Compliance Assistance
	Funding	:
	Description	To provide funding to low-mod income residents who cannot afford to remove blight and/or hazards posing a serious threat to their home or others in their community.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	4 is the estimated number of low-mod income residents in need of removing dangerous structures.
	Location Description	

	Planned Activities	To provide residents who cannot afford to remove blight and/or hazards posing a serious threat to their homes or others in the community.
14	Project Name	Safe Route Sidewalks
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Safe Route Sidewalks
	Needs Addressed	Public Improvements
	Funding	:
	Description	To provide a safe mode of travel for low-mod income residents.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	To estimate how many extremely low, low to mod-incomes individuals and/or families with a safe mode of travel with the sidewalk project is hard to determine. Calculating how many people travel Main street to and from the elementary school, to the park, church, splash pad and services in the downtown area is difficult. At least 200 people will benefit from the safe route sidewalks, if not more.
	Location Description	West Main Street from Fretz Avenue to Story Street on the north side of Main Street. Approx. 5 city blocks.
	Planned Activities	CDBG funds will be used to partner with the City of Edmond for public improvement in the CDBG target area with safe route sidewalks. The target area is 51% low to mod income residents and the sidewalk will provide a safe route of travel for persons of extremely low, low and mod-income, small to large families with children, elderly and person with mental, physical or developmental disabilities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Edmond is 6th in population in the State of Oklahoma. The City has 85,084 persons according to the 2014 estimated population from the U.S. Census Bureau, located in 87.95 square miles, with 31,792 households. Edmond's total minority population is around 21.96%. Edmond is contiguous to the state's largest metropolitan community, Oklahoma City. Edmond is a largely mixed income city with higher education and lower poverty rates (10.4%) than the state as a whole.

CDBG assistance is directed throughout the City of Edmond: however, the majority of CDBG activities and proposed beneficiaries are within the Census Tracts and/or Block Groups where 51% of the total households have low to moderate income and the highest poverty rate. These tracts and Block Groups compose the City's CDBG target area. This area is roughly bounded by Danforth to 15th Street, and Kelly Avenue to Chowning (west of UCO campus). The specific areas of the City with the highest percentage of low income households are Census Tracts: 108203, Block Groups 1, 2 and 3; 108208, Block Groups, 1,4 and 5; 108207, Block Groups 1, 2 and 3; 108204, Block Group1; and 108201, Block Group 1 and 4.

These Census Tracts and Block Groups encompass the west and north sides of the UCO campus and surround the downtown core. These tracts also contain most of Edmond's lowest property values, oldest homes and infrastructure, highest energy use per square foot and greatest potential for neighborhood revitalization and affordable housing construction. Much of these neighborhoods are owner-occupied; however encroachment by commercial and rental properties has caused a mix of uses and property maintenance concerns. The area's grid streets, workforce housing and proximity to schools, churches and services, make it one of the most desirable places for single-parents, senior citizens, individuals with disabilities and others who do not drive or own a car and therefore rely on multiple modes of transportation, such as walking, bicycling or riding Edmond's fare-free public transportation service, Citylink.

Geographic Distribution

Target Area	Percentage of Funds
City wide (determined by need and eligibility)	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale of allocating investments in the CDBG target area is based on the levels of distress and high incidence of households living below poverty level in those census tracts. There is a disproportionate need existing among some of the minority groups, and specific census tracts housed

More minorities than others.

Discussion

The City of Edmond strives to invest 60% of federal CDBG dollars into Housing Activities, 5% in to Non-housing Activities, 15% into Public Services and 20% into Fair Housing and General Administration.

CDBG resources may be directed outside the CDBG target area. It is based on individual/families income, individual household needs and the city's desire to continue to have affordable housing, economic opportunity and a suitable living environment available to low-mod income residents throughout the City.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing is the essence of the City of Edmond's neighborhoods. Support for affordable housing allows seniors to remain in their homes and neighborhoods they know. Homebuyer purchase and rehabilitation programs allow the next generation of residents to own and modernize older homes.

Affordable housing is a balance to economic development. In boom times, affordable housing ensures that there is housing for workers and that rising prices do not displace residents. In a trouble economy, affordable housing development is an economic engine and it subsidizes ensure that low-income residents are not made homeless. Finally, the use of affordable housing to redevelop distressed neighborhoods prevents the loss of value of the surrounding properties and encourages long-term investment by other property owners.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	200
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	212

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Edmond does not have the adequate funding to assist the Oklahoma City Housing Authority in Oklahoma City.

As capital improvement funding from HUD continues to decrease, the Oklahoma City Housing Authority (OCHA) continues to struggle with deferred maintenance issues.

Actions planned during the next year to address the needs to public housing

Edmond's CDBG funding will be used strictly for homeless prevention efforts in the form of emergency repairs and rehabilitation to owner-occupied homes.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Edmond relies on local nonprofits efforts, the Oklahoma City Continuum of Care (CoC) and the Coalition to End Poverty to address homeless needs of the city.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Edmond is prioritizing "at-risk" homeless and prevention activities by offering owner occupied rehabilitation, funding from non-profit agencies for rental assistance, fair housing and landlord-tenant education and public service programs that provide transportation, nutritious meals to homebound residents, prescription drug and medical lab assistance, and clothing to children. Additionally, the city will monitor any new LIHTC developments to identify if any units are set-aside for the homeless.

With the assistance from the Oklahoma MSA, Edmond will conduct the first "Point-in-time" count to assess the homeless population, to determine if Edmond actually has a homeless problem. As to date there has only been 6 individuals identified as homeless in the city. All have expressed they do not wish to have assistance at this time and travel back and forth from Oklahoma City to Edmond. They do visit our public services when the needs arises and do receive assistance for their needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Not Applicable

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As the Veterans Administration is part of the Journey Home effort, (located in the OKC Metro Area) veterans and their families are served by the program through the Veterans Affairs Supportive Housing (VASH) and other veteran's housing resources used for housing support. Additionally, services can be provided to veteran's families by Goodwill through the Supportive Services for Veteran's Families program. CDBG funds can be used for owner-occupied rehabilitation.

Service providers in the community who partner with the City direct homeless persons to the appropriate services and financial assistance needed to achieve independent living. This may include assistance in obtaining permanent housing, medical treatment, mental health treatment, counseling, supervision, and other government or private assistance available such as:

- Medicaid
- Supplemental Nutrition Assistance Program
- Women, infants and children (WIC)
- Federal State Unemployment Insurance Program
- Social Security Disability Insurance
- Supplemental Security Income
- Child and Adult Care Food Program
- Veterans Services

The City of Edmond does receive Emergency solutions Grant (ESG) or Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH)

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The main service non-profit agency that Edmond has is the Hope Center for assisting low-income individuals and families avoid becoming homeless. They will work with the person, family or youth to assist then in getting in contact with the Oklahoma City (CoC) for addition assistance.

Discussion

Edmond's action to address and end homelessness is to:

- Monitor the level of homelessness, chronic homelessness, and at-risk populations and their needs
- Encourage and assist locally funded nonprofits to link with and access funding
- Support local applications for state and federal homeless and at-risk funding
- Link the HOPE Center and other public services to the city's existing Section 42 Low-Income Housing Tax Credits (LIHTC) developments containing units dedicated to serving homeless under their Regulatory Agreements with the (Oklahoma Housing Finance Agency (OHFA).
- Undertake funding for CDBG home repairs and owner-occupied rehabilitation.

- Encourage and assist locally funded non -profits to access homeless funding.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Policies and ordinances adopted by the City are intended to protect the health, safety and public welfare of citizens and property. The City's policies and ordinances are not meant to create barriers to the development of affordable housing. Some policies and ordinances may result in an unintended consequence (i.e. increasing the cost to develop, maintain and improve affordable housing). The City attempts to limit or eliminate adverse impacts through review of proposed development code amendments prior to enactment, and by reviewing existing codes. One of the recent efforts to reduce regulatory barriers to affordable housing was the adoption of the International Existing Building Codes; this Code applies to multi-family housing and reduces financial barriers to renovating existing building by allowing great flexibility in materials used in the renovation.

Barriers to affordable housing can be directly related to the supply and demand issues we currently face. The need for housing is so great in this area that it causes the cost to acquire to rise. Some affordable housing in Edmond is not considered decent. The City of Edmond promotes decent affordable housing efforts but since there isn't any state, local or federal regulations on the conditions to rent, the barrier will be difficult to overcome.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to offer its owner-occupied housing rehabilitation program and "whole" house rehabilitation (as funds are available). These programs plays a key part in affordability because it allows an owner to stay in the home longer and decreases utility costs. Housing rehab extends the livability of a home, increases its energy efficiency and in some cases, makes the home more accessible.

In order to attract non-profit and for-profit development partners, as requested, the City will consider various alternatives to help off-set the high cost of land associated with the development of affordable housing. The City will provide a copy of the recent housing needs assessment, local ordinances, planning and zoning applications and assist and/or support them with applications for state and federal funds or tax credits. "Soft" public financing tools and/or deferring and/or forgiving a portion of hard development costs reduces long-term debt amounts that are passed on to low-income residents in the form of more affordable payments or rents.

Discussion

The City of Edmond remains committed to ensuring equal housing opportunity for all persons. Proposed Action Plan activities for 2016-2017 provide direct funding for the provision of fair housing training,

compliance, and complaint processing functions. Staff will continue to monitor affordable housing barriers and provide resources where needed to ensure compliance.

AP-85 Other Actions – 91.220(k)

Introduction

The local and federal resources are insufficient to address all needs, even those of high priority. In some instances, there are perceptions in the community that affordable housing will decrease area property values as well as facilitate other societal problems (NIMBY issues).

The City's CDBG resources this year will be spent to benefit low-mod income residents. The City will continue its commitment to the preservation of affordable housing and actions that will foster and maintain affordable housing in Edmond.

The activities listed in the Action Plan work to assist low to mod-income household with housing burdens, such as repairs, hazardous trees and structures, and with enhance coordination with non-profits partners, have a greater impact on their services for low to mod-income families/individuals.

Actions planned to address obstacles to meeting underserved needs

Grant funds covered under the Consolidated Plan are utilized to provide services and activities that benefit the various segments of lower-income populations in a responsible and comprehensive manner. Funds are allocated to activities that are not duplicative or competitive. Funds are allocated to activities that are designed to serve all segments of the population in the areas of concentrated lower-income persons.

Through the next program year, the City of Edmond hopes to identify and address priority area of removal of architectural barriers and rehabilitation of existing owner-occupied units.

The primary weakness in the delivery system is lack of funds to address the identified needs within the community. The City has and continues to address underserved needs by prioritizing the programs believed to provide the most benefit to the greatest number of lower-income residents in concentrated low-income neighborhoods.

The City will also continue to work with partners to examine obstacle such as benefits cliffs, and to advocate for appropriate policy changes. In addition, the City will encourage local agencies to explore ways to deliver services in a more cost-effective and efficient manner, as well as cooperate between agencies.

Actions planned to foster and maintain affordable housing

The City of Edmond continues its commitment to meeting housing needs during the second program year of the Consolidated Plan. In an effort to continue with the goals of enhancing the housing sock throughout the city limits, the City of Edmond places importance on the housing priorities as identified

in the Consolidated Plan throughout the application process.

The City of Edmond supports any Low Income Housing Tax Credit projects that come through the planning process. The city has written supportive letters for these projects.

The objectives for the FFY2016 program year is to perform owner-occupied rehabilitation to bring structures to housing quality standards, home repair projects for system replacements, emergency assistance and demolition for the elimination of blighted structures. The objective is to provide safe, decent, affordable housing to low-mod income families and individuals with an outcome of accessibility/availability.

Fair Housing Activities are funded with CDBG under General Program Administration. The services are provided by Metropolitan Fair Housing Council which investigates and reports on fair housing for the City to ensure equitable access and opportunity for all persons.

Actions planned to reduce lead-based paint hazards

In the years since the federal government's ban on the use of lead-based paint, the City has developed and implemented lead paint evaluation and mitigation policies. In turn, these polices were incorporated into the City's CDBG assisted affordable housing programs.

There are approximately 1,855 units built prior to 1978 that may contain lead-based paint. Given the number of homes that have been rehabbed through CDBG and private investment, according to lead-abatement contractors, the estimate is likely less than 1,800 unit.

All existing dwellings constructed prior to 1978 receiving CDBG assistance undergo an assessment to determine the presence of lead-paint. All contractors and the rehab specialist, performing rehabilitation work in Edmond's CDBG Program are State Certified Lead-Based Paint Risk Assessors. Any CDBG-assisted dwellings determined to contain lead paint receive appropriate abatement measures using contractors licensed and certified to mitigate lead paint hazards.

CDBG assisted households with children 6 years of age and under are required to undergo blood lead screening to determine their level of lead exposure and results are subsequently reported to the Oklahoma State Department of Health. The City will coordinate its affordable housing activities with the Oklahoma State Department of Health's Childhood Lead Poisoning Prevention Program by asking households with children 6 years or younger to complete the Lead Exposure Risk Assessment Questionnaire in order to further identify children that may need to receive blood lead level testing.

Actions planned to reduce the number of poverty-level families

Although the city's rate of poverty is low, relative to the state. The negative effects on families and individuals is unacceptable. To reduce the incidence of poverty within the community, the city's goal is:

To improve the conditions in which poverty-level income people live and support partnerships among providers of service to low-income people.

Housing and Community Development Programs proposed by the city support these antipoverty goals. Programs include:

- Owner Occupied Rehabilitation
- HOPE Center Rental Assistance
- Neighborwoods Program
- Code Compliance
- For Children – UR Special Ministries Clothing Assistance Program
- Hope Center - Transportation and Edmond's no-cost Citylink Transit System
- Hope Center - Medical Services Program (Prescriptions or lab costs)
- Edmond Mobile Meals
- Project 66 Food Pantry
- Consumer education about fair housing, housing counseling, and homeownership

Several social agencies in Edmond and Oklahoma County presently assist the homeless and persons/households who are below the poverty line. Edmond's policy is to work with local community based organizations to address poverty. The City strives to network with service providers, state agencies and community organizations to expand job opportunities and facilitate a cohesive antipoverty assistance network. Affordable housing production and preservation efforts will be coordinated and marketed through CDBG Subrecipients, the community and faith-based organizations.

Actions planned to develop institutional structure

A definite challenge for the Community Development department over the next 4 years will be to effectively adapt its institutional structure to meet the changing needs of a challenge fiscal environment. In a time of budget reduction, the department will need to find ways to implement, oversee and monitor programming more efficiently and more effectively to meet increasing demands for services and funding with significantly fewer resources.

Edmond plans to continue inviting organizations such as local and county governments, health

department, non-profit provides, school representatives, community housing development Organizations and state organizations to attend public hearings and meetings regarding the City's vision For a viable and urban community. We plan to encourage participation from each of the organizations to assist with achieving our vision.

Actions planned to enhance coordination between public and private housing and social service agencies

The Plan objectives that relate to extremely low, low-mod income, at-risk of being homeless, elderly, families with children, single person households, person with mental and physical disabilities, persons with special needs, veterans and persons with HIV-AIDS focus on program activities designed to provide housing assistance, housing rehabilitation and social services to the underserved populations

Discussion

The City of Edmond expects to utilize its CDBG funds to assist extremely low, low, moderate, large/small families, individuals, families with children, elderly, veterans, person with mental, physical and developmental disabilities with public services, code compliances, neighborhood tree program, housing rehabilitation, lead base paint abatement, and fair housing. The CDBG funds will be used in the next 4 years to partner with the City of Edmond to install Safe Route Sidewalks in low-mod neighborhoods to aide in mobility for the residents.

The challenge for the City and our non-profits agencies, will be to become even more creative in stretching resources and finding new solutions to funding and to meeting local needs. Agencies will be encouraged to enhance the collaborative efforts with other agencies,

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

In this section, the City addresses the program-specific requirements for the Annual Action Plan. The specific program addressed is Community Development Block Grant (CDBG).

CDBG assistance is made available throughout the City of Edmond, however most of the assistance is in the CDBG target area where 51% or more of the total household beneficiaries have low-to-mod incomes. The CDBG activities are, typically, under the national objective of benefit to low and moderate income households.

All program income is reported in IDIS and in financial reporting to HUD.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Annual Action Plan 60
2016

Discussion

The amount of urgent need activities is zero (0) at this time, subject to change if the need arises. The funding will be used for rehabilitation and repairs to homes to prevent homelessness.

The City of Edmond 2nd Year Annual Action Plan beginning October 1, 2016 ending September 30, 2017.

Attachments

Grantee Unique Appendices

Sources of 2016-2017 Funds:	FY 2016 CDBG Allocation	\$367,744
	Previous year CDBG funds	<u>\$215,962</u>
	Total Proposed Budget	\$583,706

Summary of Allocations below:	Housing and Non-housing Funds	\$455,000
	Public Service Activities (15% max.)	\$55,158
	Program Administration (20% max.)	<u>\$73,548</u>
	Total Allocated	\$583,706

Projects	Budget	Number of Beneficiaries
Housing Activities		
Housing Rehabilitation & Admin	\$375,000	12
Homebuyer Assistance	\$50,000	10
Safe Route Sidewalk	\$100,000	
Non-Housing Activities		
Neighborwoods Tree Program	\$10,000	10
Demolition & Code Compliance	\$20,000	4
Public Services (15% max)		
UR Special Ministries, Inc.	\$17,500	1,800
Edmond Mobile Meals	\$7,500	375
HOPE Center Bus & Gas Cards	\$3,000	25
HOPE Center Medical Services	\$2,750	50
HOPE Center Rental Assistance	\$23,500	200
Project 66 Food Pantry	\$908	50
Administration (20% max)		
Fair Housing Administration	\$11,500	50
General Administration	\$62,048	N/A
TOTAL	\$583,706	2586

S:\CDBG\Community Development\2015-2019 Consolidated Plan, Action Plans & CAPERS\2016 Action Plan\2016 Project with Budget sheet

