



2016 Consolidated Annual Performance and Evaluation Report (CAPER)

Susan Miller

CITY OF EDMOND | 10 S. Littler Ave, Edmond, OK

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

2016 is the second year of the City of Edmond's most current Five Year Consolidated Plan which will cover the years of 2015-2019. It is expected that all the goals identified in the Consolidated Plan will be reached during the five year period. There were accomplishments made in 2016 and City staff will continue to work towards the needs identified.

The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual report for the City of Edmond's Community Development Block Grant Program (CDBG). The report describes the year-end status of all activities. The report covers the activities that were underway from October 1, 2016 through September 30, 2017.

The City of Edmond's Community Development Block Grant (CDBG) allocation for 2016 was \$367,744. At the end of the fiscal year \$475,719 was expended (using some unexpended funds from previous years); \$295,066 was spent on housing activities (rehabilitation and rehabilitation administration). Non-housing activities was 54,569.00, Public Services spent \$55,158.00 and stayed within the 15% CAP. \$60,886.00 was spent on general program administration and Fair Housing, staying under the 20% CAP. The Homebuyer Assistance program spent \$10,040.00.

Program Targeting

100% of the funds expended in 2016 assisted very low, low/moderate income persons and households.

I contacted HUD Exchange about the Funding not showing in the table below. The response I received was:

Response:

Hello Susan,

Thank you for your inquiry,

The two tables on the CR-05 screen in the CAPER template in IDIS are automatically populated by the system based on information entered in the Strategic Plan and Annual Action Plan. Table 1 pulls from the AP-20 screen in the 2016 AAP. Table 2 pulls from the SP-45 screen of the Con Plan. The "Actual" column in both tables is populated with the accomplishment data from the associated IDIS activities. The "Funding" column on CR-05 Goals and Outcomes should list the source and amount of funds allocated towards meeting the strategic goal.

Though the Expected and Actual columns are editable in case incorrect data has been populated, the funding column is not editable. As it

pertains to this screen, grantees can ignore the funding column if it did not populate correctly. You can use the narrative fields to explain the issues with the funding column.

I attached the budget with expenditures below, the expected and Actual I corrected in the fields that allowed it.

Thank you,

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$	Other	Other	1	1	100.00%			
Code Compliance Assistance	Non-Homeless Special Needs	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	4	0	0.00%	4	0	0.00%
Edmond Mobile Meals Program	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	375	420	112.00%	375	420	112.00%
Fair Housing Services	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Fair Housing Services	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Other	Other	50	30	60.00%	50	30	60.00%
Homebuyer Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	2	2	100.00%			
Homebuyer Assistance	Affordable Housing	CDBG: \$	Other	Other	0	0		10	2	20.00%
HOPE Center Medical Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	65	130.00%	50	46	92.00%
HOPE Center Rental Assistance	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		200	281	140.50%
HOPE Center Rental Assistance	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	200	281	140.50%			
HOPE Center Transportation Program	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	156	624.00%	25	133	532.00%
Neighborhoods Tree Program	Non-Homeless Special Needs	CDBG: \$	Buildings Demolished	Buildings	0	0		0	0	
Neighborhoods Tree Program	Non-Homeless Special Needs	CDBG: \$	Other	Other	10	9	90.00%	10	4	40.00%

Owner-occupied Housing Rehabilitation (OOHR)	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	15	150.00%	12	9	75.00%
Project 66 Food Pantry	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	1162	2,324.00%	50	737	1,474.00%
Safe Route Sidewalks	Public Improvements	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		200	300	150.00%
Safe Route Sidewalks	Public Improvements	CDBG: \$	Other	Other	0	0				
UR Special Ministries	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1800	3338	185.44%	1800	1634	90.78%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The priority activities identified in the 2015-2019 Consolidated Plan and the 2016 Annual Action Plan were: Housing Rehabilitation, Homebuyer Assistance, Public Services, Neighborwoods Tree Program, Fair Housing and Code Violations.

- **Housing Rehabilitations:** The City of Edmond completed 9 housing rehabilitations this year. Five (5) were completed for seniors with disabilities including 1 with a handicap ramp. One of the rehabs resulted in purchasing a replacement manufactured home for 2 seniors with one being disabled. The residents were living in a place not meant for human habitation with black mold on the walls and ceiling. The city Code department was involved with one of the rehabs. The family simply did not know about the program and were afraid they might lose their home. But instead of getting repeated tickets and fines they finally came in and asked about the program and we were able to assist them.

The goal was to complete 12 this fiscal year and we completed 9. At this time we do not have anyone on a waiting list, we finally have gotten to them all and will start out fresh for 2017. We had 3 from 2015 that weren't quite completed in 2015 and we finished them up in 2016. They were counted for 2015 since they were started in that year.

- **Homebuyer Assistance.** The City of Edmond assisted 2 homebuyers which purchased homes within the city limits of Edmond.

With the housing market in Edmond we only had 2 homebuyers that qualified for our program this year. There were 6 that applied but made over the income limits. At this time we have 2 that have applied for the fiscal year 2017 that is qualified and closing dates about 45 days out.

- **Public Services** assisted 3,251 persons/families with a variety of public services offered in the City of Edmond. Edmond Mobile Meals, Hope Center (medical, transportation and rental assistance), U R Special with clothing to children, Project 66 Food Pantry.

All of the public services met or exceeded their goals. There are many individuals and families that live within the city limits that depend on the public services. Supporting the Public Services is definitely an area in which the CDBG funds are used to assist a large number of residents.

Overall the number of beneficiaries that received assistance was more than expected for the FFY 2016. The estimated amount was 2,586 with the final count being 3,290. Housing Rehabilitation is the highest priority activity that the City of Edmond has. In the coming year the CDBG staff will be sending out letters within the CDBG target area to inform the citizens of Edmond that the program is availability. With the turn over in housing some residents still do not know about the CDBG program. Even though we are out there in the public eye, they worry the government wants to take their homes away if they cannot keep them up to standards. This is an on going teaching process about how the program works for the people. We will also reach out city-wide to more residents that might be in need of our assistance based on income limits and the need.

100% of the CDBG funding was used to assist the extremely low, low to moderate income residents. The majority of the residents live within the CDBG target area and use the Public Services in or close to the target area.

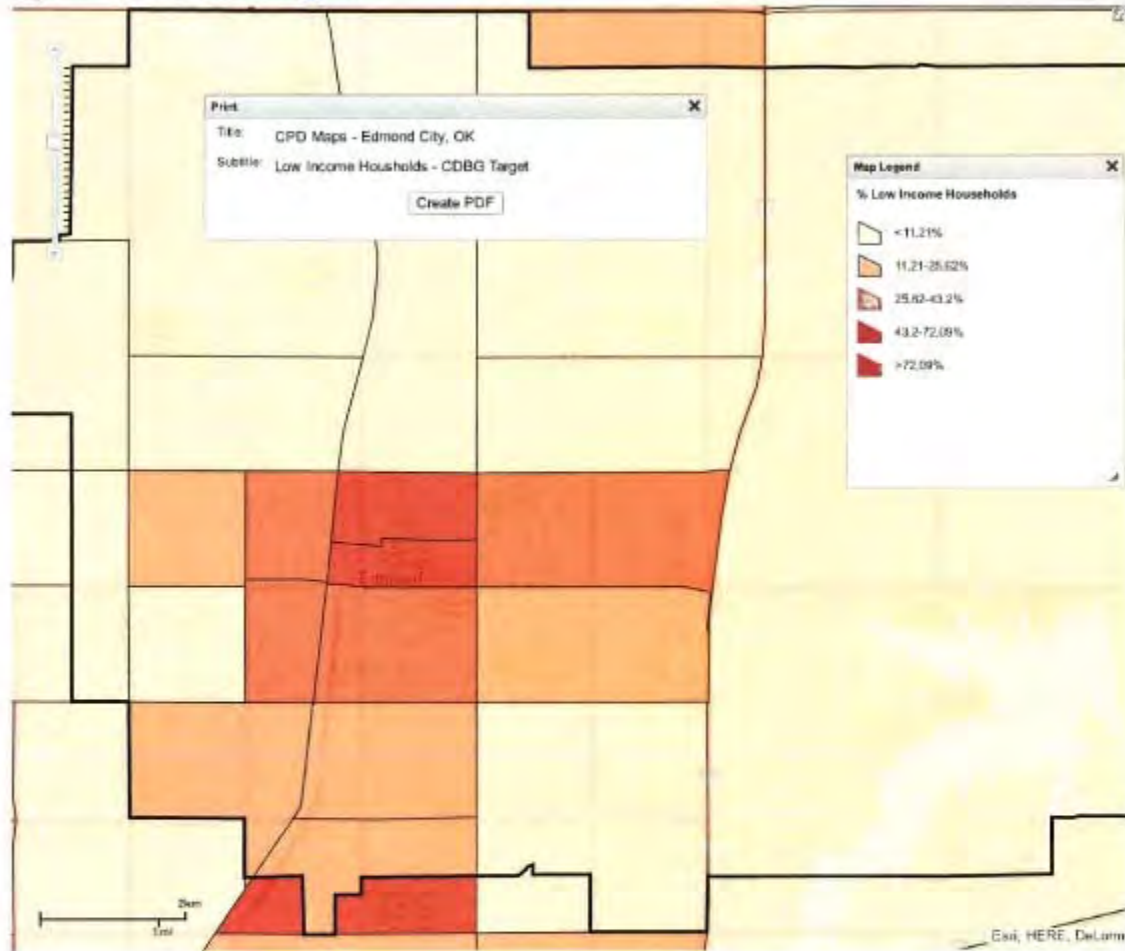
City Target Area

11/7/2016

CPD Maps

CPD Maps

Edmond City, OK



Extremely low income area

11/7/2016

CPD Maps

CPD Maps

Edmond City, OK

Layers

Legend

Print

Reports

Data Toolkit

Map Query

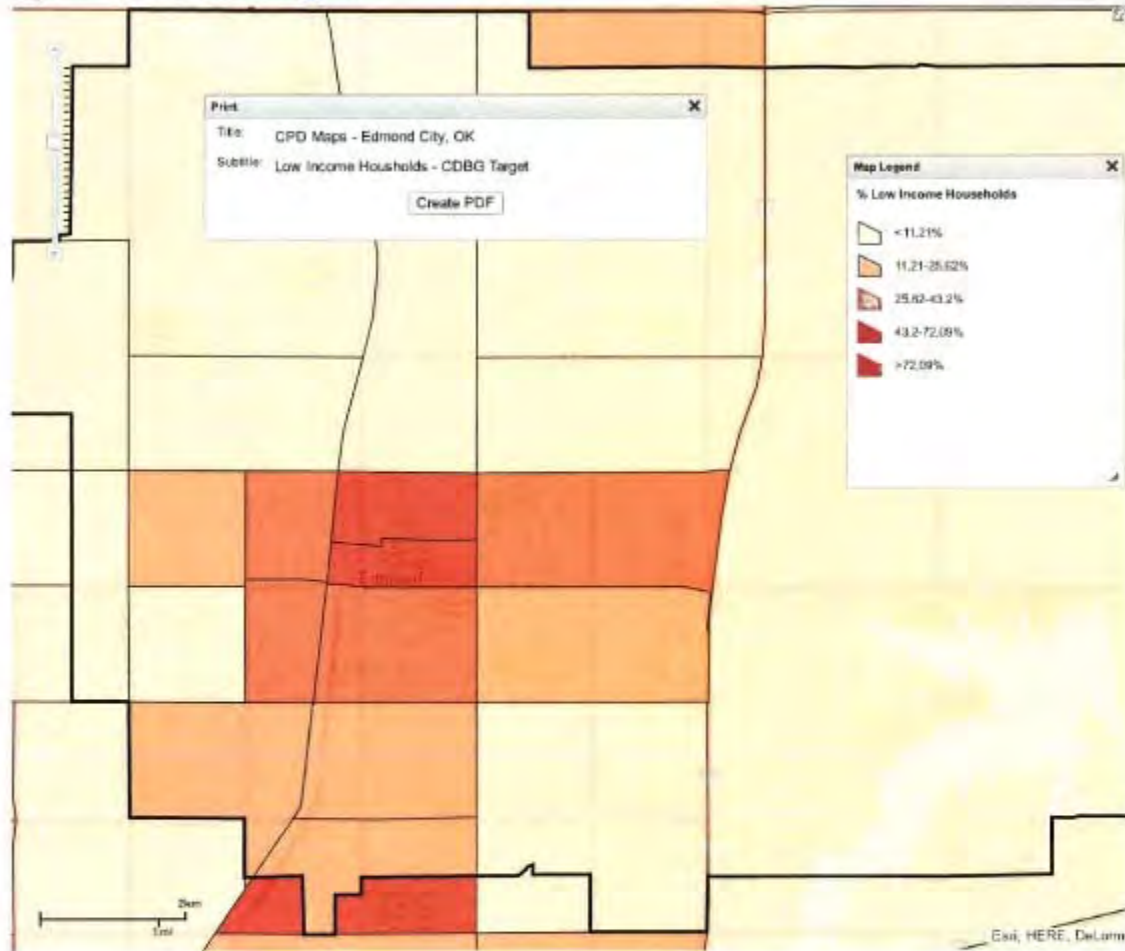
Graphics Summary

Upload

Basemap

Analytics

More Info



Low income area

Sources of 2016-2017 Funds:	FY 2016 CDBG Allocation	\$367,744
	Previous year CDBG funds	<u>\$215,962</u>
	Total Proposed Budget	\$583,706

Summary of Allocations below:	Housing and Non-housing Funds	\$455,000
	Public Service Activities (15% max.)	\$55,158
	Program Administration (20% max.)	<u>\$73,548</u>
	Total Allocated	\$583,706

Projects	Budget	Expended
Housing Activities		
Housing Rehabilitation & Admin	\$275,000	\$ 295,066.00
Homebuyer Assistance	\$50,000	\$ 10,040.00
Safe Route Sidewalk	\$100,000	\$ 49,534.00
Non-Housing Activities		
Neighborwoods Tree Program	\$10,000	\$ 5,035.00
Demolition & Code Compliance	\$20,000	\$ -
Public Services (15% max)		
UR Special Ministries, Inc.	\$17,500	\$ 17,500.00
Edmond Mobile Meals	\$7,500	\$ 7,500.00
HOPE Center Gas Cards	\$3,000	\$ 3,000.00
HOPE Center Medical Services	\$2,750	\$ 2,750.00
HOPE Center Rental Assistance	\$23,500	\$ 23,500.00
Project 66 Food Pantry	\$908	\$ 908.00
Administration (20% max)		
Fair Housing Administration	\$11,500	\$ 11,500.00
General Administration	\$62,048	\$ 49,386.00
TOTAL	\$583,706	\$ 475,719.00

2016 Budget with Expenditures

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,938
Black or African American	735
Asian	46
American Indian or American Native	68
Native Hawaiian or Other Pacific Islander	21
Total	2,808
Hispanic	936
Not Hispanic	2,354

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

There were 3,290 persons/families directly assisted through varies CDBG programs in Edmond. All the families/persons assisted were very low, low, and low to moderated income level.

The above table does not represents all the racial and ethnic composition of those persons/families assisted with CDBG funds.

The table does not contain:

American Indian and White group: 141

Black and White group: 50

American Indian/Black group: 32

Asian and White group: 16

Other group: 243

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	583,706	475,719
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The City of Edmond's Community Development Block Grant (CDBG) allocation for 2016 was \$367,744. At the end of the fiscal year \$475,719 was expended (using some unexpended funds from previous years); \$295,066 was spent on housing activities (rehabilitation and rehabilitation administration). Non-housing activities was 54,569.00, Public Services spent \$55,158.00 and stayed within the 15% CAP. \$60,886.00 was spent on general program administration and Fair Housing, staying under the 20% CAP. The Homebuyer Assistance program spent \$10,040.00.

The City of Edmond does not receive funding for ESG, HOPWA or HOME funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City wide (determined by need and eligibility)	100	100	City wide (determined by need and eligibility)

Table 4 – Identify the geographic distribution and location of investments

Narrative

100% of the CDBG funding was used to assist the very low, low, and low to moderate income residents. The majority of the residents live within the CDBG target area and use the Public Services in or close to the target area.

Census Tracts: 108203, Block Groups 1, 2 and 3; 108204, Block Group 1; 108208, Block Groups 1, 4, and 5; 108201, Block Group 1 and 4; 108207, Block Groups 1, 2, and 3.

The target area is from Kelly and Danforth south to 15th street, east to Rankin, north to 2nd Street, east to Bryant, north to Ayers, west to Chowing, and north to Danforth.

Most of the rehabilitations were within the very low, low to mod income census tracts of Edmond, with

the lowest property values, oldest homes and infrastructure, highest energy use per square foot and greatest potential for neighborhood revitalization and affordable housing construction. The geographic allocations of the City's CDBG funds is guided by the determination that these funds can have the greatest impact when targeted to specific areas. It assists the at-risk residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

\$49,534 of CDBG funds were used in 2016 and the remaining amount \$38,466 will be in 2017, to assist with installing a 4ft wide, ADA safe sidewalk route along the north side of Main street, from Fretz to Story, then sidewalks on Hurd. The total cost of the sidewalk project will be approximately \$326,063 upon completion, using approximately 88,000 of CDBG funds. The City of Edmond used the remaining 1996 Sales Tax Funds for Safe Routes to School funds in the amount of \$238,063.05. This sidewalk project should assist over 300 residents a safe way to travel to the Splash Pad at the end of Story, for children to get to and from Ida Freeman Elementary School and the disabled and seniors a way to travel around the neighborhood. The amount of residents assisted is just an estimate, but from the enrollment of the school, which is 517, how many residents visit the splash pad and the population of this area, this estimate is under the amount of residents that the city thinks will be assisted.

The sidewalk is located in the CDBG target area for low to mod income residents. Households in census tract is 1,323 with 435 low income households. Poverty rate is 16.93% with housing cost burden of 39.68%.

The City of Edmond had most of the funding through the 1996 Sales Tax Fund of Safe Sidewalks. The City asked CDBG if it could pick up any amount that was not covered which will be below \$100,000. It was a very good way to leverage using CDBG funds to assist the city with safe sidewalks for the residents in the low to mod income area.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	10	2
Number of Special-Needs households to be provided affordable housing units	0	0
Total	10	2

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	200	281
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	9
Number of households supported through Acquisition of Existing Units	0	0
Total	212	290

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City had established the goal to assist 12 owner-occupied residents with rehabilitations. The program completed 9 rehabilitations. With the cost of materials this past year the rehab program was watched closely. The city had 16 residents that turned in applications but 7 did not qualify. 1 was due to them not living within the city limits of Edmond and the other 6 did not qualify with the income limits or had not lived in their home for a year or more. City staff will be working closely this coming year to educate residents on the program and to assist in overcoming the fear that the government will take

their home away, this has been found to be a problem with some of the seniors and disabled. Staff had received many phone calls about the rehab program and sent out the overview and application, which is online on the city website as well, but did not hear back from residents. That is why the educating of residents will be so important this coming year.

Through the public service – Hope Center of Edmond, with their rental assistance program had a goal of 200 for fiscal year 2016, they exceeded the goal by assisting 281 persons/families with extremely low, low to moderate income, with CDBG funds and were able to assist them staying in their homes.

Discuss how these outcomes will impact future annual action plans.

The rehabilitation program is a very successful program in the City of Edmond. It assist persons/families the ability to stay in their homes, in a safe and healthy environment. With the rehabs that we do, the program assist person/families to bring their home up to code and HUD standards, making them safer and healthier. With the amount of persons/families assisted each year and the limited funding, this program continues to be needed and will continue to be funded in future Annual Action Plans.

The public service – Hope Center of Edmond has proven to benefit many persons/families with the ability to get rental assistance once every twelve months so they will not be evicted. This assist persons/families from having to come up with moving expenses, utilities being changed, undo stress on the persons/families, children having to change schools or even worse the family becoming homeless. The success of this program has shown its worth and will continue to be funded.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	728	0
Low-income	2,219	0
Moderate-income	319	0
Total	3,266	0

Table 7 – Number of Households Served

Narrative Information

All citizens of the City of Edmond have the right to live and raise their families in homes that are safe and healthy, at a cost that allows them to afford the other necessities of life. The free-market for housing is often not a fair market for low to mod-income residents, including the elderly and disabled, as well as many workers whose wages have not kept up with housing cost. Without rehabilitation and/or general housing assistance, housing conditions will deteriorate or become too expensive to maintain and push people from their homes and leave others with no homes at all.

Without our Public Services many low, low to moderate residents would not receive the services that benefit their families. Services include meals to homebound residents, clothing for children, rental,

medical and transportation services and be able to select and receive food for their families. Many would have hazardous or diseased trees that could cause health problems or endanger their homes or themselves.

Housing is the essence of the City of Edmond's neighborhoods. Support for affordable housing allows seniors to remain in their homes and neighborhoods they know. Homebuyer purchase and rehabilitation programs allows the next generation of residents to own and modernize older homes.

Fair Housing does not require income limits qualification.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Edmond, as part of the Oklahoma City, MSA, refers homeless individuals and families to shelters within the Oklahoma City Continuum of Care (CoC). Local Edmond supportive service providers (Edmond Family Services, Hope Center of Edmond, Samaritan House, and Ministries of Jesus Clinic) address the needs of the city's homeless and at-risk of homelessness persons and families through coordination and referral to shelters and supportive service providers within the Oklahoma City Continuum of Care (CoC). The City of Edmond is prioritizing homeless and prevention activities by offering owner-occupied rehabilitation, funding non-profits agencies for rental assistance, Fair Housing and landlord-tenant education and public service programs. Additionally, the city will monitor any new LIHTC developments to identify if any units are set-aside for the homeless.

The City of Edmond did conduct a Point-in-time study in January 2017 with the assistance of Oklahoma City Continuum of Care (CoC) to determine the homeless count for the City of Edmond. There were 20 that said they were homeless but only 10 would fill out the survey. According to the police department for the City of Edmond, that is about the correct number. The city has 6 that stay close by. We rely on our local police officers and public services to keep us informed as to the needs of the very small chronically homeless. They have voiced they do not want any assistance at this time to find shelter. They visit our public services for food, clothing and medical attention. The police visit with them on a regular schedule to make sure they are alright and have not changed their minds on assistance. The other homeless that have been reported by public services come to Edmond on our fare-free transit system to get away from the violence in Oklahoma City and they stay the day and then go back to OKC at night for the shelter.

Edmond relies on local nonprofits efforts, the Oklahoma City Continuum of Care (CoC) and the Coalition to End Poverty to address homeless needs of the City.

Addressing the emergency shelter and transitional housing needs of homeless persons

Not Applicable

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that

address housing, health, social services, employment, education, or youth needs

Assisting the low-income individuals and families avoid becoming homeless with the CDBG rehabilitation program to bring their homes up to code and HUD standards are the main focus for the city. The rental assistance program through the Hope Center and St. John's Church assist persons/families with rental assistance once every 12 months to keep them from becoming homeless or having to move. OHFA assist with vouchers for the City of Edmond. Right now there are 415 persons/families receiving assistance in Edmond. There are 309 families and 106 elderly households. Of the 20,093 applicants on the HCV waiting list, 415 applications have an Edmond address. With the reduced amount of federal funding OHFA is not expecting the waiting list to open for 6 months to a year. Families with children do have priority.

The City of Edmond does not have any public housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As the Veterans Administration is part of the Journey Home effort, (located in the OKC Metro Area) veterans and their families are served by the program with VASH and other veteran's housing resources used for housing support. Additionally, services can be provided to veteran's families by Goodwill through the Supportive Services for Veteran's Families program

Service providers in the community who partner with the City direct homeless persons to the appropriate services and financial assistance needed to achieve independent living. This may include assistance in obtaining permanent housing, medical treatment, mental health treatment, counseling, supervision, and other government or private assistance available such as:

- • Medicaid
- • Supplemental Nutrition Assistance Program
- • Women, Infants and Children (WIC)
- • Federal-State Unemployment Insurance Program
- • Social Security Disability Insurance
- • Supplemental Security Income
- • Child and Adult Care Food Program
- • Veterans Services

The City of Edmond does not receive ESG or HOME and Rapid Transition to Housing (HEARTH)

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Not Applicable - Edmond does not have any public housing at this time. The Oklahoma Housing Finance Agency (OHFA) has the Section 8 housing for Edmond. The waiting list is still closed at this time.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

Actions taken to provide assistance to troubled PHAs

Not Applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City will continue to offer its owner-occupied housing rehabilitation program. This program plays a key part in affordability because it allows an owner to stay in the home longer with a decrease on utilities and repairs costs. Housing rehab extends the livability of a home, increases its energy efficiency and in some cases, makes the home more accessible.

In order to attract non-profit and for-profit development partners, as requested, the City will consider various alternatives to help off-set the high cost of land associated with the development of affordable housing. The City will provide a copy of the recent housing needs assessment, local ordinances, planning and zoning applications and assist and/or support them with applications for state and federal funds or tax credits. "Soft" public financing tools and/or deferring and/or forgiving a portion of hard development costs reduces long-term debt amounts that are passed on to low-income residents in the form of more affordable payments or rents.

The public is always notified of any meetings in advance and encouraged to attend and participate. With the Heritage Village Community development, the City of Edmond assisted the area by installing all the infrastructure for the development to aide with the affordable housing. There will be 37 affordable homes built.

The City of Edmond wrote a support letter for the development of senior housing to OHFA.

The City of Edmond is reviewing the zoning ordinances to see if they might be barriers to the development of affordable housing. Any re-zoning request for affordable housing would go before the Planning Commission and City Council for approval. The Planning Director, which has been with the City of Edmond for 44 years, is retiring this year. With a new director the reviewing process probably will not take place until the next City fiscal year.

Barriers to affordable housing can be directly related to the supply and demand issues we currently face. The need for housing is so great in this area that it causes the cost to acquire to rise. Some affordable housing in Edmond is not considered decent. The City of Edmond promotes decent affordable housing efforts but since there isn't any state, local or federal regulations on the conditions to rent, the barrier will be difficult to overcome.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Grant funds are utilized to provide services and activities that benefit the various segments of lower-

income populations in a responsible and comprehensive manner. Funds are allocated to activities that are not duplicative or competitive. Funds are allocated to activities that are designed to serve all segments of the population in the areas of concentrated lower-income persons.

The primary weakness in the delivery system is lack of funds to address the identified needs within the community. The City to address underserved needs by prioritizing the programs believed to provide the most benefit to the greatest number of lower-income residents in concentrated low-income neighborhoods.

The City continues to work with partners (Developers, Engineers, City Staff, non-profit and for profit organizations and residents) to examine obstacle such as benefits cliffs, and to advocate for appropriate policy changes. In addition, the City has encouraged local agencies to explore ways to deliver services in a more cost-effective and efficient manner, as well as cooperate between agencies.

For the 2016 fiscal year, the City of Edmond and the CDBG program did start installing sidewalks in the low income census tract area to keep pedestrian traffic out of the streets. Main Street is one of the streets that connects Fretz to Kelly and carries a heavy load of vehicle traffic as well as pedestrians. This is an area where the City put in a Splash Pad across the street from one of the city parks and is in need of a safe way for residents to get there, it will also connect to other sidewalks that goes to an Elementary School.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In the years since the federal government's ban on the use of lead-based paint, the City has developed and implemented lead paint evaluation and mitigation policies. These polices were incorporated into the City's CDBG assisted affordable housing programs.

All existing dwellings constructed prior to 1978 receiving CDBG assistance undergo an assessment to determine the presence of lead-paint. All contractors and the rehab consultant, performing rehabilitation work in Edmond's CDBG Program are State Certified Lead-Based Paint Risk Assessors. Any CDBG-assisted dwellings determined to contain lead paint receive appropriate abatement measures using contractors licensed and certified to mitigate lead paint hazards.

CDBG assisted households with children 6 years of age and under are required to undergo blood lead screening to determine their level of lead exposure and results are subsequently reported to the Oklahoma State Department of Health. The City will coordinate its affordable housing activities with the Oklahoma State Department of Health's Childhood Lead Poisoning Prevention Program by asking households with children 6 years or younger to complete the Lead Exposure Risk Assessment Questionnaire in order to further identify children that may need to receive blood lead level testing.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Although the city's rate of poverty is low, relative to the state. The negative effects on families and individuals is unacceptable. To reduce the incidence of poverty within the community, the city's goal is

to improve the conditions in which low-income people live and support partnerships among providers of service to low-income people.

Housing and Community Development Programs proposed by the city support these antipoverty goals.

Programs include:

- Owner Occupied Rehabilitation
- HOPE Center Rental Assistance
- Neighborwoods Program
- Code Compliance
- For Children - UR Special Ministries Clothing Assistance Program
- Hope Center - Transportation and Edmond's no-cost Citylink Transit System
- Hope Center - Medical Services Program (Prescriptions or lab costs)
- Edmond Mobile Meals
- Project 66 Food Pantry (supplying persons/families with a grocery type environment to select food for themselves)
- Consumer education about fair housing, housing counseling, and homeownership

Several social agencies in Edmond and Oklahoma County presently assist the homeless and persons/households who are at-risk and below the poverty line. Edmond's policy is to work with local community based organizations to address poverty. The City strives to network with service providers, state agencies and community organizations to expand job opportunities and facilitate a cohesive antipoverty assistance network. Affordable housing production and preservation efforts will be coordinated and marketed through CDBG subrecipients, the community and faith-based organizations.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Edmond Community Development Department has encouraged partnerships with many of the Public Services and non-profits agencies within the city limits and has reached out to the Oklahoma City MSA agencies to find better ways to implement, oversee and monitor programming more efficiently and more effectively to meet the increasing demands for services and funding with significantly fewer resources. In this time of budget reduction all agencies have agreed we need to support each other and work more closely with county governments, health department, school representatives, state organizations and community housing development organizations to assist us all with achieving our goals. The City of Edmond continues to work closely with these partners and communicates with them on a regular basis.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Edmond's main focus for 2016 was centered on activities designed to provide housing assistance, housing rehabilitation and social services to the underserved population. This was related to the extremely low, low-mod income, at-risk of being homeless, elderly, families with children, single person households, person with mental and physical disabilities, persons with special needs, veterans and persons with HIV-AIDS. The city communicated with OHFA to assure all vouchers were being used

and what the expected time frame for applying for a voucher was. The waiting list is at 6 months to a year right now, depending on funding. The city worked with the non-profit Turning Point to assist with installing the infrastructure so affordable housing would be available and they are still building affordable homes. CDBG offered the Homebuyer Assistance down payment and owner-occupied rehabilitation of homes. The public and social services all met to gather information from each other and to see if there were any gaps that needed to be filled in. The city combined a Resource Guide so all agencies would know how to assist the homeless and underserved with where they could go for services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

One of the impediments that was worked on in 2016 was the need for improved fair housing education. The city staff worked closely with the University of Central Oklahoma (UCO) for students that was coming in for the new school year on fair housing. They were given pamphlets and answers on any questions they had about their responsibility as a tenant and then the landlord's responsibility. The city's Code department handed out the pamphlets to residents that rent when there was a code violation on the property so the tenant would know about fair housing and who might be responsible for the violation. The Citizen Participation Committee (CPC) is still working on other ways to reach other residents, landlords and property managers to answer any questions or to inform them about the fair housing laws.

2. The city did meet about creating a local Fair Housing Board with enforcement capabilities. At this time the City of Edmond does not feel like we have such a large issue with fair housing that it would be feasible to create such a board. MFHC in 2016 only had 24 issues for the City of Edmond. The additional staffing for the city is not being considered at this time. With budget cuts the funding can be used elsewhere and to a better use. The CDBG Coordinator is the person for people to contact about fair housing first, if they do not know about Metro Fair Housing, then the Coordinator advises them who to contact for fair housing issues.

Edmond will pursue fair housing choices for its residents using the Analysis of Impediments to Fair Housing Choice recommendations presented in the report. City Government cannot bring about the change necessary to reduce or remove these impediments acting alone. To fully achieve the objective of housing choice for all, the City needs the support and engagement of private and public stakeholders and partners, fair housing agencies, and its residents.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

City Council reviews and approves CDBG projects and initiatives annually. The CDBG division is responsible for carrying out the day to day operations and implementation of funded projects and activities with daily monitoring based on the nature and complexity of individual projects. Housing rehabilitation work write-ups and inspections are contracted to an individual experienced in CDBG owner occupied rehabilitation and energy efficiency activities.

The City's Administrative Support Department provides financial, human resources, administrative and information services. This includes procurement and requests for financial draws for payment of subrecipient and other contractors.

Automated paper project and program files are maintained at the department level. All records are subject to the state's Open Records and Federal Freedom of Information Acts. As part of the annual independent audit, federally funded activities are audited to determine compliance with grant provisions and federal guidelines.

Prior to project implementation, all housing and community development projects proposed for funding with CDBG resources are reviewed by the CD division for eligibility under the Federal regulations, environmental review and to ensure consistency with the Council-adopted Consolidated Plan.

Each month the Community Development Coordinator reviews financial reports and division program reports against planned activities to monitor performance in meeting goals and objectives set forth in the Consolidated Plan. The coordinator also meets with the Citizen Participation committee to discuss performance.

The city's public service subrecipient have written agreements outlining CDBG program requirements and monitoring procedures. All Subrecipient must submit signed income eligibility certificates for clients served, as well as beneficiary data when requesting funds. The city staff, once a year, makes an on site visit to each public service to monitor the operation of each public service.

The City works with the Edmond Economic Development Authority to reach out to any minority business that comes to Edmond.

Long-term program compliance with CDBG and other program requirements are ensured through the use and maintenance of required documentation that is retained by the City for a minimum of 5 years. Housing Rehabilitation or Homebuyer Assistance funds are secured by a second mortgage that is filed at the Oklahoma County Courthouse for the amount expended on each home. Payback is not required unless the property owner sells or leases the property within a five-year period.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A notice of Public Hearing dated November 7, 2017 was posted in the city's public buildings, website and the library plus published in the Edmond Sun newspaper November 8, 2017, starting a 30 day public comment period. The first public meeting was held November 30, 2017 at the CPC meeting, which also had in the agenda posted, stating it was the first of the 2 public hearings. There were 7 present. The second public hearing was December 11, 2017 at the City Council meeting which will also have the public hearing in the agenda. There were 32 present. As stated in the notices, the public may come by the city office or email the CDBG coordinator to review a copy of the draft CAPER and they may send written comments on the CAPER to CDBG Department, 10 S. Littler Ave, Edmond, OK 73034.

There were no comments received.

City Council did approve acceptance of the CDBG CAPER December 11, 2017.

Any non-English speaking persons that would like to make a comment or attend a public meeting could call or email the ADA Coordinator for a translator for any public meeting. Contact the ADA Coordinator by phone: 405-359-4518, TDD: 405-359-4702, or email: ADAcoordinator@edmondok.com .



**City of Edmond
NOTICE OF PUBLIC MEETING**

The City of Edmond encourages participation from all its citizens. To request an accommodation due to a disability, please allow at least 48 hours prior to the scheduled meeting. Contact the ADA Coordinator by phone: 405-359-4518, TDD: 405-359-4702, or email: ADAcoordinator@edmondok.com.

**AGENDA
Citizens Participation Committee**

**Thursday, November 30, 2017
4:30 p.m.
Planning and Public Works, Room # 127
10 S. Littler, Edmond, OK**

CITY COUNCIL WORKSHOP

1. Call to Order.
2. Public Hearing and comments on the draft for the FFY 2016 Consolidated Annual Performance and Evaluation Report (CAPER)
3. Consideration for recommendation of the FFY 2016 "Draft" of the Consolidated Annual Performance and Evaluation Report (CAPER) for City Council acceptance on December 11, 2017.
4. New Business - (In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.)
5. Adjournment.

Posted Date: 11-27-2017 Time: 9:42 am By: Cinda Covell City Clerk's Office
--

CPC Agenda - 11-30-17

Recommendations

The Citizens Participations Committee (CPC) and Staff recommendations acceptance of the 2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Action Needed

Motion to accept.

Public Notification

The Public Notice for the comment period and public hearings were published and posted as required by HUD. It will also be posted with the City Council Agenda.

Fiscal Impact

Attachments

No file(s) attached.

Recommendations

The Citizens Participations Committee (CPC) and Staff recommendations acceptance of the 2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Action Needed

Motion to accept.

Public Notification

The Public Notice for the comment period and public hearings were published and posted as required by HUD. It will also be posted with the City Council Agenda.

Fiscal Impact

Attachments

No file(s) attached.

Recommendations

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Action Needed

Motion to accept.

Public Notification

The Public Notice for the comment period and public hearings were published and posted as required by HUD. It will also be posted with the City Council Agenda.

Fiscal Impact

Attachments

No file(s) attached.

Recommendations

The Citizens Participations Committee (CPC) and Staff recommendations acceptance of the 2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Action Needed

Motion to accept.

Public Notification

The Public Notice for the comment period and public hearings were published and posted as required by HUD. It will also be posted with the City Council Agenda.

Fiscal Impact

Attachments

No file(s) attached.

Recommendations

The Citizens Participations Committee (CPC) and Staff recommendations acceptance of the 2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Action Needed

Motion to accept.

Public Notification

The Public Notice for the comment period and public hearings were published and posted as required by HUD. It will also be posted with the City Council Agenda.

Fiscal Impact

Attachments

No file(s) attached.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

2016 CAPER Cover Sheet



2016 Consolidated Annual Performance and Evaluation Report (CAPER)

Susan Miller

CITY OF EDMOND | 10 S. Littler Ave, Edmond, OK

CDBG Sidewalk Project completed 2016



2016 PR 26

	Office of Community Planning and Development	DATE: 12/04/17
	U.S. Department of Housing and Urban Development	TIME: 10:13
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2016 EDMOND, OK	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	538,543.77
02 ENTITLEMENT GRANT	367,744.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LEND-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	906,287.77

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	429,097.10
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	429,097.10
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	51,636.04
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	480,733.14
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	425,554.63

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	429,097.10
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	429,097.10
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS (PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	55,158.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)	55,158.00
32 ENTITLEMENT GRANT	367,744.00
33 PRIOR YEAR PROGRAM INCOME	16,218.24
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	383,962.24
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.37%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	51,636.04
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)	51,636.04
42 ENTITLEMENT GRANT	367,744.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	367,744.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.04%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	14	922	6062833	Sidewalks	03L	LMA	\$19,533.95
					03L	Matrix Code	\$40,533.95
2016	12	920	6000883	Neighborhood Trees	04	LMC	\$1,700.00
2016	12	920	6042918	Neighborhood Trees	04	LMC	\$2,780.00
2016	12	920	6055429	Neighborhood Trees	04	LMC	\$555.00
2016	12	920	6081205	Neighborhood Trees	04	LMC	\$1,400.00
					04	Matrix Code	\$6,435.00
2016	7	915	6000883	HC Medical	05	LMC	\$1,822.00
2016	7	915	6026092	HC Medical	05	LMC	\$467.65
2016	7	915	6042918	HC Medical	05	LMC	\$307.35
2016	10	918	6000883	UR Special	05	LMC	\$17,500.00
					05	Matrix Code	\$20,097.00
2016	9	917	6081205	Mobile Meats	05A	LMC	\$7,500.00
					05A	Matrix Code	\$7,500.00
2016	8	916	6000883	HC Transportation	05E	LMC	\$500.00
2016	8	916	6042918	HC Transportation	05E	LMC	\$500.00
					05E	Matrix Code	\$1,000.00
2016	6	914	6000883	HC - Rental	05Q	LMC	\$19,883.99
2016	6	914	6026092	HC - Rental	05Q	LMC	\$3,616.01
2016	6	914	6042918	HC - Rental	05Q	LMC	\$2,153.00
					05Q	Matrix Code	\$25,653.00
2016	11	919	6000883	Project 66	05W	LMC	\$908.00
					05W	Matrix Code	\$908.00
2016	1	912	6081205	HBA	13	LMH	\$10,040.00
					13	Matrix Code	\$10,040.00
2016	3	911	6000883	Housing Rehabs	14A	LMH	\$57,397.00
2016	3	911	6026092	Housing Rehabs	14A	LMH	\$79,826.00
2016	3	911	6042918	Housing Rehabs	14A	LMH	\$45,951.00
2016	3	911	6055429	Housing Rehabs	14A	LMH	\$32,589.00
2016	3	911	6062833	Housing Rehabs	14A	LMH	\$12,978.00
2016	3	911	6081205	Housing Rehabs	14A	LMH	\$36,115.50
					14A	Matrix Code	\$264,926.50
2016	2	910	6000883	Rehab Admin	14H	LMH	\$15,129.84
2016	2	910	6026092	Rehab Admin	14H	LMH	\$0,259.93
2016	2	910	6026214	Rehab Admin	14H	LMH	\$1,880.00
2016	2	910	6042918	Rehab Admin	14H	LMH	\$4,810.95
2016	2	910	6055429	Rehab Admin	14H	LMH	\$3,340.00
2016	2	910	6062833	Rehab Admin	14H	LMH	\$3,340.00
2016	2	910	6081205	Rehab Admin	14H	LMH	\$6,242.93
					14H	Matrix Code	\$43,003.65
Total							\$429,857.10

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	7	915	6000883	HC Medical	05	LMC	\$1,822.00
2016	7	915	6026092	HC Medical	05	LMC	\$487.66
2016	7	915	6042918	HC Medical	05	LMC	\$307.35
2016	10	918	6000883	UR Special	05	LMC	\$17,500.00
					05	Matrix Code	\$20,097.00
2016	9	917	6081205	Mobile Meals	05A	LMC	\$7,500.00
					05A	Matrix Code	\$7,500.00
2016	8	916	6000863	HC Transportation	05E	LMC	\$500.00
2016	8	916	6042918	HC Transportation	05E	LMC	\$500.00
					05E	Matrix Code	\$1,000.00
2016	6	914	6000883	HC - Rental	05Q	LMC	\$19,883.89
2016	6	914	6026092	HC - Rental	05Q	LMC	\$3,616.01
2016	6	914	6042918	HC - Rental	05Q	LMC	\$2,153.00
					05Q	Matrix Code	\$25,653.00
2015	11	919	6000883	Project 66	05W	LMC	\$908.00
					05W	Matrix Code	\$908.00
Total							\$55,158.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	909	6000863	General Admin	21A		\$11,738.11
2016	1	909	6026092	General Admin	21A		\$3,752.41
2016	1	909	6042918	General Admin	21A		\$4,976.49
2016	1	909	6055429	General Admin	21A		\$8,563.85
2016	1	909	6062833	General Admin	21A		\$6,174.48
2016	1	909	6081205	General Admin	21A		\$4,930.70
					21A	Matrix Code	\$40,136.04
2016	5	913	6042918	MFHC	21D		\$9,225.00
2016	5	913	6081205	MF-C	21D		\$2,275.00
					21D	Matrix Code	\$11,500.00
Total							\$51,636.04