



# HOUSE MOVING PERMIT APPLICATION

Date: \_\_\_\_\_

## APPLICANT INFORMATION

Applicant: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

## PROJECT INFORMATION

Type of Permit:       Through City Limits       Within City Limits       Into City Limits       Portable

### COMPLETE THIS SECTION FOR WITHIN, INTO & PORTABLE PERMITS – HOUSE TO BE MOVED TO:

Project Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Zoned: \_\_\_\_\_

### COMPLETE THIS SECTION FOR WITHIN PERMITS – HOUSE TO BE MOVED FROM:

Project Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Zoned: \_\_\_\_\_

Utility Services:       Edmond Water       Well  
                                  Edmond Sewer       Septic/Aerobic  
                                  Edmond Electric       OG&E       ONG

Date of electric release: \_\_\_\_\_ Date of ONG release: \_\_\_\_\_

### COMPLETE THIS SECTION FOR ALL MOVING PERMITS:

Date to be moved: \_\_\_\_\_

Complete Route: \_\_\_\_\_

Loaded Height: \_\_\_\_\_ Loaded Width: \_\_\_\_\_ Loaded Weight: \_\_\_\_\_ Height off Ground: \_\_\_\_\_

## PLAN REVIEW REQUIREMENTS

- House Moving applications must include one (1) complete set of plans.
- Applications submitted without proper documents will delay the application and plan review process.
  - Below is a list of required documents that must be submitted to consider an application complete.
  - Upon submittal of a complete application, the plan review process takes approximately 5 to 7 working days.

| THROUGH CITY LIMITS, WITHIN CITY LIMITS & PORTABLE        |
|---|
| <input type="checkbox"/> COPY OF DEED (County Stamped)    |
| <input type="checkbox"/> SKETCH OF LOAD DISTRIBUTION      |
| <input type="checkbox"/> SURETY BOND OF \$50,000          |
| <input type="checkbox"/> GENERAL LIABILITY OF \$1,000,000 |

| INTO CITY LIMITS   |
|--|
| <input type="checkbox"/> CITY COUNCIL & PLANNING APPROVAL – prior to application |
| <input type="checkbox"/> COPY OF DEED (County Stamped)                           |
| <input type="checkbox"/> SKETCH WITH ACTUAL LOAD DISTRIBUTION                    |
| <input type="checkbox"/> PLOT PLAN   |
| <input type="checkbox"/> SURETY BOND OF \$50,000                                 |
| <input type="checkbox"/> GENERAL LIABILITY OF \$1,000,000                        |

Building(s) cannot be occupied without a Certificate of Occupancy issued by the Building & Fire Code Services Department.

By signing this form, you acknowledge the building plans submitted comply with all requirements, applicable codes, amendments and ordinances set forth by the Edmond City Council.

Applicant Signature: \_\_\_\_\_